

NWAEDD Grant Administration & Grant Writing Fee Structure

NWAEDD will write a grant at no cost for dues paying members of the District if the member agrees to allow NWAEDD to administer the grant. Members will be assessed a grant administration fee if the grant application is successful. The grant administration fee structure is as follows:

- **EDA:** 3.0 % of total project.
- **ADRS:** 2.5% of grant award.
- **Private Foundations:** 2.5 % of the grant award up to program maximum.
- **Parks & Tourism :**
 - **FUN Park** - \$500.00
 - **Trails for Life** - \$500.00
 - **50/50 Matching** - 2.5 % of the grant award.
- **Historic Preservation** – \$500.00
- **DRA:** Determined by DRA based on the particular grant program.
- **AEDC/ANRC/CDBG** – Determined by agency based on the particular grant program.
- **FEMA** – Determined by FEMA based on the particular grant program.

Due to the multitude of grant programs available, it is not feasible to set a fee structure for each potential program. In instances where no fee structure is pre-established by the District or the rules of the particular grant program, NWAEDD management may negotiate a fee with our members based on the difficulty of and time associated with writing/administering the grant.

NWAEDD management may also from time to time allow members to pay the administration fee in a series of installments, in instances where the fee is not included as a part of the grant award.

NWAEDD may charge non-members a fee to write a grant at the discretion of management. The grant writing fee for non-profits will be determined on a case by case basis. Grant writing fees for localities that are not dues paying members are as follows:

- **ADRS** – \$1,000.00
- **AEDC/ANRC** – \$2,500.00
- **DRA** – \$2,500.00
- **EDA** – 1% of application request/\$10,000.00 max
- **FEMA** – 1% of application request/\$5,000.00 max
- **Historic Preservation** – \$1,000.00
- **Parks & Tourism** – \$1,000.00
- **Private Foundations** – \$1,000.00

All other grant programs not referred to above will have a minimum grant writing fee of \$1,000.00. NWAEDD management will determine if the grant writing fee should exceed \$1,000.00 based on the difficulty of the grant application and amount of time it would take to complete.

* NWAEDD reserves the right to review all grant opportunities prior to agreeing to write a grant and also reserves the right to adjust established fees if a specific grant is determined to be exceedingly difficult or time consuming to write/administer or is determined to be outside the standards typically associated with a particular grant agency. *

This policy is subject to change without notice.