

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

**Wednesday, September 5, 2018, 11:00 a.m.
Arkansas Workforce Center at Harrison, Harrison, AR**

Agenda

Call to Order and Welcome John Dyess, Chair

Staff Report Janie Wheeler, Workforce Board Director

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- Minutes of June 6, 2018 LWDB meeting..... 16
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Announcements/Other Business

Adjourn

Mark your calendars for the next scheduled meeting dates:

- Wednesday, December 5, 2018, 11:00 am
- Wednesday, March 6, 2019
- National Association of Workforce Boards Forum 2019 March 23-26, 2019, Washington, DC
- Wednesday, June 5, 2019
- Wednesday, September 4, 2019

Election of Officers

The officers of the LWDB shall be the Chairperson, the Vice-Chairperson, and the Executive Secretary. Officers shall be selected by a majority vote of the members. The members of the Board will elect a chairperson annually from among the private sector business representatives. The chairperson serves as the Executive Committee Chair and selects the chairs for all standing committees and taskforces of the Board.

Private Sector Business Representatives

Name	Company
John 'Bo' Phillips	Ritter Communications
Johnny Dyess	Altronic Research
David Bell	David Bell, LLC
Patty Methvin*	Harrison Regional Chamber of Commerce
Ross Parker	Parker Farms and Rentals
Rich Davis	Black Hills Corp.
Steve Clark*	Fayetteville Chamber of Commerce
Billie Reed*	Reed Consulting & Training, LLC
Sarah Brozynski	Baxter Regional Medical Center

* Represents more than one category

Current Officers

Johnny Dyess, Chairperson

Bo Phillips, Vice-Chairperson

Ross Parker, Secretary

Northwest Workforce Development Board PY 2018 Estimated Budget

Expenditures	
Staff	
Salaries & Wages	\$110,000.00
FICA/Med Payroll Tax	8,415.00
SUTA Tax	75.00
Workmen's Compensation	940.00
Health/Life Insurance	1,000.00
Retirement	7,700.00
Advertising/Outreach	300.00
Postage	100.00
Communication – Telephone	600.00
Materials & Supplies	100.00
Membership/Sub/Pro Activity	1,500.00
Printing & Reproduction	35.00
Rent – Building/Storage	1,250.00
Travel – Training & Education	3,500.00
Mileage – Travel	<u>3,000.00</u>
	\$138,515.00
Board	
Meeting Costs	\$200.00
Consultants	3,500.00
Board Training	2,500.00
Board Mileage	1,000.00
Board Travel	<u>3,500.00</u>
	\$10,700.00
Total	\$149,215.00

This is a 20% reduction from budgeted last year.

ADMIN REVENUE	TOTAL	PROMISE	NEG AR-29	ONE-STOP	YOUTH HC	TOTAL FORMULA	YOUTH	ADULT	DLW
PY 18 Allocation	82,734.00					82,734.00	63,758.00	9,097.00	9,879.00
FY 19 Allocation	95,280.00	-	-	-	-	95,280.00	-	48,505.00	46,775.00
Total Allocation	178,014.00		-			178,014.00	63,758.00	57,602.00	56,654.00
PY 17 Carryover	105,336.79		63,124.01		3,067.21	39,145.57	39,145.57	-	
FY 18 Carryover	80,104.75	-	-	-	-	80,104.75	-	62,228.13	17,876.62
Total Available Admin	363,455.54	-	63,124.01	-	3,067.21	297,264.32	102,903.57	119,830.13	74,530.62
ADMIN BUDGET									
Salaries & Wages	207,381.08		24,769.38		2,537.50	182,611.70	63,214.43	73,612.55	45,784.72
Payroll Expense - Other	3,935.28					3,935.28	1,362.27	1,586.35	986.66
Fringe Benefits	44,070.61		12,853.00		529.71	31,217.61	10,806.56	12,584.12	7,826.93
P/A-Admin Costs	64,140.00		21,063.40			43,076.60	14,911.77	17,364.60	10,800.24
Postage	706.46					706.46	244.55	284.78	177.12
Communication - Telephone	674.21		100.00			574.21	198.77	231.47	143.97
Computer Software Maint/Renewals	270.00					270.00	93.47	108.84	67.69
Contractual-CDC	243.32					243.32	84.23	98.08	61.01
Depreciation Exp	1,645.41					1,645.41	569.59	663.28	412.54
INTEREST EXPENSE	89.22					89.22	30.89	35.97	22.37
Motor Pool	75.85					75.85	26.26	30.58	19.02
Maintenance & Repair - Equipment	11.68					11.68	4.04	4.71	2.93
Bank Service Fees	676.75					676.75	234.27	272.80	169.68
Materials & Supplies	933.50		100.00			833.50	288.53	335.99	208.98
Membership/Sub/Pro Activity	700.46					700.46	242.48	282.36	175.62
Printing & Reproduction	273.05					273.05	94.52	110.07	68.46
Professional Services	710.00					710.00	245.78	286.21	178.01
Rent - Bldg/Storage	7,724.46		2,535.70			5,188.76	1,796.19	2,091.64	1,300.93
Travel-Training & Education	6,216.95					6,216.95	2,152.11	2,506.11	1,558.72
Mileage - Travel	3,353.53	-	1,702.53	-	-	1,651.00	571.52	665.53	413.94
Total Salaries & Overhead	343,831.82	-	63,124.01	-	3,067.21	280,707.81	97,172.23	113,156.04	70,379.54
Carryover July - Sept 2019	19,623.72					16,556.51	5,731.34	6,674.09	4,151.08
Total Admin Budget	363,455.54	-	63,124.01	-	3,067.21	297,264.32	102,903.57	119,830.13	74,530.62

PROGRAM REVENUE	TOTAL	PROMISE	NEG AR-29	ONE-STOP	YOUTH HC	TOTAL FORMULA	YOUTH	ADULT	DLW
PY 18 Allocation	744,611.00					744,611.00	573,827.00	81,873.00	88,911.00
FY 19 Allocation	857,536.00	-	-	-	-	857,536.00	-	436,554.00	420,982.00
Total Allocation	1,602,147.00	-	-			1,602,147.00	573,827.00	518,427.00	509,893.00
PY 17 Carryover	912,619.46	166,946.23	533,282.88	11,631.70	25,825.23	174,933.42	157,056.80	-	17,876.62
FY 18 Carryover	681,153.47	-	-	-	-	681,153.47	-	514,060.47	167,093.00
Total Available Program	3,195,919.93	166,946.23	533,282.88	11,631.70	25,825.23	2,458,233.89	730,883.80	1,032,487.47	694,862.62
Program Budget									
Salaries & Wages	636,316.02	82,179.84	7,542.06	7,433.24		539,160.88	160,303.69	226,453.98	152,403.21
Payroll Expense - Other	8,491.32					8,491.32	2,524.65	3,566.46	2,400.22
Fringe Benefits	209,562.91	12,793.66	2,385.40	2,596.98		191,786.87	57,022.20	80,552.77	54,211.90
P/A-Admin Costs	53,247.96					53,247.96	15,831.72	22,364.78	15,051.46
Postage	5,061.80	500.00				4,561.80	1,356.32	1,916.01	1,289.47
Communication - Telephone	13,589.54	500.00				13,089.54	3,891.79	5,497.76	3,699.99
Computer Software Maint/Renewals	2,475.00					2,475.00	735.87	1,039.53	699.60
Depreciation Exp	2,247.85					2,247.85	668.33	944.12	635.39
INTEREST EXPENSE	611.46					611.46	181.80	256.82	172.84
Licensing/Titling	15.00					15.00	4.46	6.30	4.24
Motor Pool	59.55					59.55	17.71	25.01	16.83
Maintenance & Repair - Equipment	134.21					134.21	39.90	56.37	37.94
Maintenance & Repair - Vehicle	100.00			41.45		58.55	17.41	24.59	16.55
Materials & Supplies	13,782.83	3,000.00				10,782.83	3,205.96	4,528.92	3,047.95
Membership/Sub/Pro Activity	1,739.15			338.04		1,401.11	416.58	588.48	396.05
Printing & Reproduction	2,887.69	1,000.00		40.36		1,847.33	549.25	775.90	522.18
Professional Services/Consultant	5,625.00					5,625.00	1,672.43	2,362.57	1,590.00
Rent - Bldg/Storage	66,483.02	5,600.00		313.73		60,569.29	18,008.50	25,439.82	17,120.96
Travel-Training & Education	34,845.96					34,845.96	10,360.42	14,635.72	9,849.82
Employee Tuition Reimbursement	2,500.00					2,500.00	743.30	1,050.03	706.67
Mileage - Travel	22,219.38	3,000.00	1,466.15	867.90		16,885.33	5,020.36	7,092.04	4,772.93
Utilities	50,000.00	7,000.00				43,000.00	12,784.79	18,060.51	12,154.70
Meeting Cost	2,691.35	1,372.73	-	-	-	1,318.62	392.05	553.84	372.73
Total Salaries and Overhead	1,134,687.00	116,946.23	11,393.61	11,631.70	-	994,715.46	295,749.49	417,792.32	281,173.65
Participant Costs	1,722,714.50	50,000.00	521,889.27	-	25,825.23	1,125,000.00	325,000.00	500,000.00	300,000.00
Carryover July - Sept 2019	338,518.43					338,518.43	110,134.31	114,695.15	113,688.97
Total Program Budget	3,195,919.93	166,946.23	533,282.88	11,631.70	25,825.23	2,458,233.89	730,883.80	1,032,487.47	694,862.62
Total Budget	3,559,375.47	166,946.23	596,406.89	11,631.70	28,892.44	2,755,498.21	833,787.37	1,152,317.60	769,393.24



**NORTHWEST ARKANSAS
ECONOMIC DEVELOPMENT DISTRICT, INC.**

NWAEDD PLAZA
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TO Northwest Arkansas Workforce Development Board
Northwest Arkansas Chief Elected Officials

FROM Janie Wheeler, Workforce Board Director

DATE July 30, 2018

SUBJECT Northwest WIOA Title I Performance Negotiations for PY 2018-2019

Performance Negotiations were conducted via conference call July 30, 2018 at 11:00 am with Elroy Willoughby and Kris Jones of the Arkansas Department of Workforce Services, Employment Assistance. Jeremy Ragland and Janie Wheeler of the Northwest Arkansas Economic Development District represented the Board and the District.

Elroy and Kris described the process used by the U.S. Department of Labor Dallas Regional office when they negotiated the State Performance Levels for Arkansas. DOL is using a model that calculates recommended numbers with three different sets of criteria.

To reduce the performance numbers one of the following three situations must be in place:

- Major change in demographics;
- Major change in economic conditions or the unemployment rate; or
- Mass layoffs or devastation (such as a hurricane).

Arkansas has had none of the above nor has the Northwest Workforce Area; therefore, Northwest will be required to use the measures required of the State. Below are the measures and levels.

WIOA Adult	PY 2018	PY 2019
Employment Rate 2 nd quarter after exit	91.1%	91.1%
Employment Rate 4 th quarter after exit	85.8%	85.8%
Median Earnings in the 2 nd quarter after exit	\$6,281	\$6,281
Credential Attainment Rate	74.2%	74.2%
WIOA Dislocated Worker		
Employment Rate 2 nd quarter after exit	91.0%	91.0%
Employment Rate 4 th quarter after exit	85.5%	85.5%
Median Earnings in the 2 nd quarter after exit	\$7,000	\$7,000
Credential Attainment Rate	76.1%	76.1%
WIOA Youth		
Education or Training Activities in the 2 nd quarter after exit	75.0%	75.0%
Education or Training Activities in the 4 th quarter after exit	78.1%	78.1%
Credential Attainment Rate	75.0%	75.0%

Policy Revisions for Consideration

These policies are being revised due to technical assistance by the Arkansas Department of Workforce Services monitoring conducted June 2018.

Policy Name: Dislocated Worker, Category C
Effective Date: December 6, 2017
Date Approved by the Board: December 6, 2017
September 5, 2018 revision

In compliance with TEG 19-16, local area must define “unemployed as a result of general economic conditions in the community in which an individual resides or because of natural disasters.” **ADWS Policy WIOA Title I-B 1.3 (Acceptable Documentation) will be utilized by the Northwest LWDA.**

~~The local board has decided to follow state policy and use the documentation provided in the State Policy Manual as a guide for this eligibility criteria.~~

Policy: General Economic Conditions are conditions that cause an individual to lose a business, such as, but not limited to the following:

- **Depressed prices or markets for the articles produced or services rendered by the self-employed individual**
- **Failure of one or more businesses to which the self-employed individual supplied a substantial portion of products or services**
- **Failure of one or more businesses from which the self-employed individual obtained a substantial proportion of products and services**
- **Substantial layoff(s) from or permanent closures of plants, facilities or enterprises that support a significant portion of the state or local economy**
- **Reduction in number of residents in local community for other reason.**

Natural Disasters are disasters that cause an individual to lose a business, such as, but not limited to: hurricane, tornado, thunderstorm, hail, flood, tidal wave, tsunami, earthquake, volcano eruption, landslide, avalanche, blizzard, heat wave, drought, wildfire, or other catastrophe.

successfully completes three tasks assigned they will receive \$25.00.

Acceptable Documentation:

- Assignment checklist completed by the staff

5) Submitting Grades

Grades are received at nine weeks and at the end of each semester. In order for Employment/Training Advisors to monitor the school progress of the participants we are asking the youth to submit copies of their grades or progress reports. If the participant submits their grades **within two weeks** of receiving them they will receive a \$10.00 incentive.

Acceptable Documentation:

- Copies of grades or progress reports

6) Graduating High School

Participants who graduate high school will receive \$150.00.

Acceptable Documentation:

- Verification from the school that student has graduated

7) Diana Tucker Youth Award

An incentive will be paid annually for the recipient of the Diana Tucker Youth award. This award will honor an outstanding in-school or out-of-school youth for their participant in a work experience activity.

Nominations for the award will be submitted by staff.

The outstanding youth will be selected by a committee of Non-WIOA staff.

The committee will choose the winner each year.

In case of a tie more than one youth may receive the award.

The recipient will receive \$250.00 and nominees will receive \$50.00.

Acceptable Documentation: The results of the committee review

Out of School Youth Program:

Incentives for the Work Experience and OJT program:

1) Contract Completion

An incentive will be paid to Out-of- School Youth participants who complete their Work Experience or On-the-Job Training assignments. The staff will decide what a successful completion is for each youth participant. The youth will receive an incentive of \$100.00 after completion.

Acceptable Documentation:

- Statement from staff that the participant completed their contract and is eligible for incentive. (statement to be included with payment request)

2) Unsubsidized Employment:

Out-of-School Youth who get a job within 30 days of completing their contract will receive an incentive of \$50.00.

Acceptable Documentation:

- Statement from ETA in case notes that the participant is employed stating where they are working. (copy of case note included with payment)

Incentives for participants enrolled in a GED program:

- 1) Participants will be paid an hourly rate for ***satisfactory*** participation in GED classes when it is combined with a work experience activity. ***The work experience activity can be subsidized or unsubsidized. Satisfactory progress means the participant is meeting the attendance requirements of the GED program and they are meeting the classroom standards set forth by the school. By signing attendance forms the school is verifying that the student has attended school and is making progress based on their skills and abilities, and their education plan.***

2) Receiving GED:

Participants who receive their GED while enrolled in the program or within **first quarter** after they exit the program will receive an incentive of \$250.00.

Acceptable Documentation:

- Copy of GED records

Post-Secondary Education:

1) Program Completion:

Participants who complete their classroom training program will receive an incentive of \$75.00.

Acceptable Documentation:

- Copies of transcript, certificate or diploma.

2) Unsubsidized Employment:

Out-of-School-Youth who get a job within 30 days of completing their classroom training will receive an incentive of \$50.00.

Acceptable Documentation:

- Statement by ETA in case notes that the participant is employed stating where they are working (copy of note with request for payment).

Policy Name	Veteran Priority of Service
Effective Date	June 7, 2017
Date Approved by the Board	June 7, 2017
	September 5, 2018 revision

To ensure Veterans **and eligible spouses** applying for services through the Adult/DLW/Youth WIOA programs are given preference as required by law the following policy is approved.

WHEN VETERANS PREFERENCE IS IN EFFECT:

If training dollars are limited through WIOA Title I, Veteran Preference will apply. If everything is equal between a non-veteran customer and a veteran customer, the veteran **or eligible spouse** will get preference for the training dollars.

The Operations Manager or Center Coordinator will monitor this process to ensure Employment/Training **Career** Advisors are following these guidelines.

One Stop Operator Report July 1, 2017 through June 30, 2018

Title 1

Core 4 NWAEDD

(Services Include – In-School Youth, Out-of-School Youth, National Disaster Grants, Dislocated Worker, Adult, Promise)

Location	4th Quarter Participants	Year to Date Participants
Fayetteville	107	135
Harrison	127	213
Mtn. Home	85	126
Rogers	25	45
Siloam Springs	46	58

Title 2

CORE 4 Adult Education Northwest District

(Services Include - English Language Learners, U.S. Civics preparation, Adult Basic and Secondary Education, Workplace Education, Family Literacy, Intergrade Education and Training)

Location	4 th Quarter Reportable Individuals	4 th Quarter Participants	Year to Date Reportable Individuals	Year to Date Participants
Arkansas State University at Mountain Home				
Fayetteville Public Schools	211	197	211	197
North Arkansas College	232	187	564	381
Northwest Arkansas Community College	871	508	1,727	1,101
Northwest Technical Institute	635	559	1,763	1,126
Ozark Literacy Council	190	111	400	175

Title 3

Core 4 Department of Workforce Services

(Services Include - Job Service, TANF Clients, Unemployment Insurance)

Location	4 th Quarter Participants	Year to Date Participants
Fayetteville	3,216	10,999
Harrison	711	8,597
Mtn. Home	1,920	7,125
Rogers	2,923	12,448
Siloam Springs	1,403	6,183

Title 4

Core 4 Arkansas Rehabilitation Services Northwest

DISTRICT 1 – (Services Include - Case Review, Career & Technical Training and education, transition from to school work or postsecondary, on-the-job training, ancillary support services, and employee performance issues because of a disability in the workplace)

LOCATION	4 th Quarter Applicants	4 th Quarter # Closed	Year to Date Applicants	Year to Date # Closed
Fayetteville	183	102	815	462
Harrison	26	11	110	58

Title 4

Core 4 Services for the Blind

DISTRICT 1 – (Services Include - Case Review, Career & Technical Training and education, transition from to school work or postsecondary, on-the-job training, ancillary support services, employee performance issues because of a disability in the workplace)

LOCATION	4 th Quarter Referrals	Year to Date Referrals
Benton Co.	0	52
Boone Co.	11	40
Washington Co.	9	46

WIOA Quarterly Meetings

Each quarter meetings are held with all Core 4 Partners at different locations throughout the district. The meetings below of location and dates are listed for this quarter of reporting.

LOCATION	DATE HELD
Mtn. Home	June 11
Harrison	June 14
Combined Fayetteville, Rogers & Siloam Springs	July 18

A. Outreach of Services

WIOA Title 1 staff at the Workforce Center in Fayetteville participated in job fairs in Bentonville and Fayetteville that were hosted by the Arkansas Support Network. They were aimed at helping people with disabilities to find work and to educate employers on the benefits of hiring workers with disabilities. Fayetteville staff also participated in a job fair hosted by the Chamber of Commerce.

B. Community Activities

Susan Daniel, Operations Manager, served on the advisory board for Canopy Northwest Arkansas that works to support refugees who are resettling in the community. Other WIOA Title 1 staff participated in Chamber events and served on boards for United Way, CASA, Literacy Councils and Adult Ed.

C. Future Activity of the Next Quarter

Partners' Meetings:

Mountain Home – September 10, 2018

Harrison – September 13, 2018

Fayetteville – October 2018

Rogers & Siloam Springs – October 2018

Eduardo Lemm, DWS Workforce Investment Regulatory Advisor-Targeted Population, and local staff will provide outreach and recruiting at an event with the Mexican Consulate on August 30, 2018 in Bentonville. Mr. Lemm will also visit the Workforce Centers in Fayetteville, Rogers and Siloam Springs to look at customer flow.

The Fall 2018 State WIOA Partners' meeting is scheduled for September 25-26, 2018 in Hot Springs.

The Boone County Resource Council is meeting at the Workforce Center in Harrison on October 26th for a tour of the facilities.

D. Success Story

Ashley is a youth that grew up in rural Marion County where training and employment opportunities are extremely limited. She attended public school through 5th grade and then dropped to homeschool. Unfortunately, Ashley did not complete her education through homeschool as planned and did not obtain employment when she turned 16. At 18 years old, Ashley decided she wanted to earn a GED and possibly continue to college. She worked diligently at the Marion County Adult Education Center and started to explore career possibilities with her WIOA Career Advisor and GED Instructor Jamie Landry.

Ashley indicated that she was interested in learning more about careers in the medical field and thought she might like to become a nurse. In order for her to learn more about this career path, Ashley was placed in work experience at Creekside Health and Rehab. She immediately fell in love with taking care of the residents and it showed through in her work. Her supervisor provided excellent reports of Ashley's work ethic and indicated she was a joy to work with. Ashley worked very hard, driving 46 miles round trip every day to class and work. In addition, she also had to help out at home on her family's farm.

Upon completing her GED, Ashley enrolled in C.N.A. training at ASUMH. She graduated in July 2018 and was hired immediately by Creekside Health and Rehab. Ashley plans to continue her education and is taking steps towards starting college in January 2019 to pursue a career as an RN.



From left: Tina Hopkins, Jamie Landry (Marion County Adult Ed Instructor), Ashley Carmody-Raffee (Participant), Richard Criger (TRIO Academic Counselor, North Arkansas College)

One-Stop Operator

7/1/17 to 6/30/18

	Budget	Expenditures	Balance	%
Personnel Services/Salary	\$53,615.00	\$46,181.76	\$7,433.24	86%
Fringe Benefits	12,135.00	9,538.02	2,596.98	79%
Travel	3,750.00	547.17	3,202.83	15%
Training & Education	750.00	1,104.81	(354.81)	147%
Telephone/Internet/Fax/Postage	1,110.00	2,906.73	(1,796.73)	262%
Printing/Reproduction	375.00	334.64	40.36	89%
Materials & Supplies	600.00	783.39	(183.39)	131%
Rent/RSA	2,250.00	1,936.27	313.73	86%
Membership/Subscriptions/ Professional Services	375.00	36.96	338.04	10%
Maintenance/Repairs	75.00	33.55	41.45	45%
Total	\$75,035.00	\$63,403.30	\$11,631.70	84%

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

Minutes of Meeting June 6, 2018

A meeting of the Northwest Arkansas Local Workforce Development Board (LWDB) was held Wednesday, June 6, 2018, at Arkansas Workforce Center at Harrison, 818 Highway 62-65-412 North, Harrison, AR at 11:00 A.M.

Board Members present were:

MR. BEN ALDAMA, NWACC ADULT ED
MS. SARAH BROZYNSKI, BAXTER REGIONAL MEDICAL CENTER
MR. RICH DAVIS, BLACK HILLS ENERGY
MS. AMY JONES, ARKANSAS REHABILITATION SERVICES
MS. PATTY METHVIN, HARRISON REGIONAL CHAMBER OF COMMERCE
MR. CLINT MORRIS, LOCAL 155 PLUMBERS & PIPEFITTERS
MR. ROSS PARKER, PARKER FARMS AND RENTALS
MS. BILLIE REED, NAPHE
MR. KELLEY SHARP, UNIVERSITY OF ARKANSAS FAYETTEVILLE
MR. RICKY TOMPKINS, NWACC

Board members not present, but represented by proxy were:

MR. STEVE CLARK, FAYETTEVILLE CHAMBER OF COMMERCE – proxy Chung Tan
MR. JOHN DYESS, ALTRONICS RESEARCH – proxy Ross Parker
MS. MELISSA GLIDEWELL, DHS SERVICES FOR THE BLIND – proxy Kevin Estes
MR. WALTER HINOJOSA, NWA LABOR COUNCIL – proxy Kelley Sharp
MR. JOHN JONES, AR DEPARTMENT OF WORKFORCE SERVICES – proxy Jenny Patoka

Board Members absent were:

MR. DAVID BELL, DAVID BELL LLC
MR. ALEX MARTINEZ, THE JOB GUIDE
MR. BO PHILLIPS, RITTER COMMUNICATIONS

Others present were:

Ms. Melissa Bray, North Arkansas College
Mr. Curtis Lawrence, ADWS
Mr. Stetson Painter, Congressman Rick Crawford
Mr. Elijah Snow, Senator John Boozman
Mr. Joe Willis, NWAEDD
Mr. Taff Grice, NWAEDD
Ms. Susan Sangren, NWAEDD
Ms. Deborah Spangler, ADWS
Ms. Donna Carney, NWAEDD
Ms. Janie Wheeler, NWAEDD

Ms. Susan Daniel, NWAEDD
Ms. Kathleen Dorn, NWAEDD
Mr. Joe Berry, North Arkansas College
Mr. Arnell Willis, ADWS

In the absence of CHAIR JOHN DYESS, the meeting was called to order at 11:12 A.M. by ACTING CHAIR ROSS PARKER. ACTING CHAIR PARKER welcomed the Board and guests.

Ms. Janie Wheeler provided the staff report. Ms. Wheeler discussed the continuing transition and implementation of the Workforce Innovation and Opportunity Act at the federal, state and local level. She updated the Board about the required Memorandums of Understanding with the partners being signed and Infrastructure Funding Agreements as a work in process. She stated that Arkansas Department of Workforce Services (ADWS) was conducting its annual onsite monitoring taking place this week. The AR29 National Disaster Grant has 86 participants and a no cost extension through March 31, 2019 has been requested. The One Stop Operator was funded the first year with \$75,000 from ADWS. There will be a Four State meeting of Workforce Board Directors on June 22nd in Oklahoma. Six staff members attended the National Association of Workforce Development Professionals in Phoenix, AZ. Ms. Wheeler then introduced a special guest, Arnell Willis, Director of the Arkansas Workforce Development Board.

ACTION ITEM 1 – MS. BILLIE REED made a motion to accept the continuation of Northwest Arkansas Economic Development District as the One Stop Operator/Adult, Dislocated Worker and Youth Provider for Program Year 2018 and the One Stop Operator Budget as presented. Seconded by MS. PATTY METHVIN, the motion carried.

ACTION ITEM 2 – Updated Budget for Program Year 2017 was presented since additional funds had been received. MS. METHVIN made a motion to accept the updated budget as presented. MR. KELLEY SHARP seconded and motion carried.

ACTION ITEM 3 – After discussion on negotiating performance measures that need to be in place by July 1, 2018, while waiting contact from ADWS, ACTING CHAIR PARKER asked for a motion that would give board staff the authority to negotiate local performance measures with the ADWS for Program Years 2018 and 2019. MS. METHVIN made the motion and it was seconded by MR. SHARP. Motion carried.

ACTION ITEM 4 – ACTING CHAIR PARKER suggested a motion be made to accept the One-Stop Operator report as presented, but if the Board wants more or different information in the future then that should be requested. MS. REED made the motion and MR. BEN ALDAMA seconded. Motion carried.

ACTION ITEM 5 – ACTING CHAIR PARKER asked for a motion be made to accept the Consent Agenda with included the minutes of March 7, 2018, LWDB Meeting and the Eligible Training Provider Programs. MS. METHVIN made a motion and MR. SHARP seconded. Motion carried.

ACTING CHAIR PARKER introduced MR. ARNELL WILLIS who thanked everyone for allowing him to come and speak to the Board. He stated two important points he wanted to make. He is here to listen and learn about the activities that are going on in our area, and are there any barriers we have working with businesses?

He continued by saying that the Central Office has received four mandates from the U.S. Department of Labor. They want to know the following:

- What are the local regions doing to support the special populations in our area,
- What are we doing strategically to help local businesses,
- The Funds Utilization Rate,
- What are we doing strategically to serve ex-offenders to get them jobs.

Discussion amongst the Board followed.

ACTING CHAIR PARKER asked if there were any more announcements and reminded everyone of the next meeting date. MR. SHARP made a motion to adjourn which was seconded by MS. METHVIN, motion carried, and the meeting was adjourned at 12:05 P.M.

Eligible Training Provider List for Approval September 5, 2018

Program Name	CIPCode	Training Level	Application Date	Certification Date
Northwest				
Arkansas State University - State University				
Accounting BS	52.0301	Baccalaureate Degree	6/18/2018 1:18:50 PM	6/18/2018 to 6/17/2019
Early Childhood K-6 BSE	13.1202	Baccalaureate Degree	6/18/2018 1:16:19 PM	6/18/2018 to 6/17/2019
Nursing-AAS	51.3801	Associate Degree	6/13/2018 2:56:33 PM	6/18/2018 to 6/17/2019
Nursing BS	51.3801	Baccalaureate Degree	6/13/2018 2:54:09 PM	6/18/2018 to 6/17/2019
Middle-Level Education BSE	13.1203	Baccalaureate Degree	6/13/2018 2:45:11 PM	6/18/2018 to 6/17/2019
Early Childhood Education P-4	13.1210	Baccalaureate Degree	6/13/2018 1:53:43 PM	6/18/2018 to 6/17/2019
Early Childhood BSE	13.1210	Baccalaureate Degree	6/13/2018 1:51:42 PM	6/18/2018 to 6/17/2019
Criminology - Bachelor of Arts	43.0107	Baccalaureate Degree	6/13/2018 1:43:36 PM	6/18/2018 to 6/17/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Arkansas State University-Mountain Home - Mountain Home				
Heating, Ventilation, and Air Conditioning (HVAC)	47.0201	Technical Certificate	7/13/2018 12:52:25 PM	7/16/2018 to 7/15/2019
Paramedic Technology	51.0904	Associate Degree	7/12/2018 1:31:11 PM	7/13/2018 to 7/12/2019
Licensed Practical Nurse	51.3901	Technical Certificate	7/12/2018 1:26:56 PM	7/13/2018 to 7/12/2019
Nursing-AAS	51.3801	Associate Degree	7/12/2018 1:23:38 PM	7/13/2018 to 7/12/2019
Information Systems Technology	11.0401	Technical Certificate	7/12/2018 12:03:29 PM	7/13/2018 to 7/12/2019
Mechatronics	15.0303	Technical Certificate	7/11/2018 11:47:46 AM	7/11/2018 to 7/10/2019
Welding Technology	48.0508	Technical Certificate	7/11/2018 11:33:32 AM	7/11/2018 to 7/10/2019
AAS Programming/Mobile Development	11.0202	Associate Degree	7/11/2018 9:53:47 AM	7/11/2018 to 7/10/2019
AAS in Information Systems Technology Web Development	11.0401	Associate Degree	7/11/2018 9:48:20 AM	7/11/2018 to 7/10/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Information Systems Technology Networking Specialist	11.0401	Associate Degree	7/11/2018 9:46:48 AM	7/11/2018 to 7/10/2019
Automotive Systems Repair	47.0604	Technical Certificate	7/11/2018 9:45:36 AM	7/11/2018 to 7/10/2019
Associate of Applied Science in Welding Technology	48.0508	Associate Degree	7/11/2018 9:26:37 AM	7/11/2018 to 7/10/2019
Associate of Applied Science in Welding Technology Pipe Welding Emphasis	48.0508	Associate Degree	7/11/2018 9:25:25 AM	7/11/2018 to 7/10/2019
Associate of Applied Science in Welding Technology Gas Tungsten Arc Welding Emphasis	48.0508	Associate Degree	7/11/2018 9:23:41 AM	7/11/2018 to 7/10/2019
Associate of Applied Science in Management	52.0401	Associate Degree	7/11/2018 9:17:45 AM	7/11/2018 to 7/10/2019
Indian Capital Technology Center-Stilwell Campus - Stilwell				
Licensed Practical Nursing	51.3901	Industry Recognized Certification	7/30/2018 2:22:11 PM	7/30/2018 to 7/29/2019
Indian Capital Technology Center-Tahlequah Campus - Tahlequah				
Licensed Practical Nurse	51.3901	Industry Recognized Certification	7/30/2018 2:36:07 PM	7/30/2018 to 7/29/2019
Mid-America Truck Driving School, Inc - Springdale				

Program Name	CIPCode	Training Level	Application Date	Certification Date
Truck & Bus Driver/Commercial Vehicle Operator & Instructor	49.0205	Industry Recognized Certification	7/11/2018 12:12:38 PM	7/11/2018 to 7/10/2019
North Arkansas College (South Campus and North Campus) - Harrison				
Electronics Technology	15.0303	Technical Certificate	8/9/2018 1:41:20 PM	8/10/2018 to 8/9/2019
Automation and Systems Integration (emphasis Manufacturing Technology)	15.0303	Associate Degree	8/9/2018 1:33:28 PM	8/10/2018 to 8/9/2019
Automation and Systems Integration (emphasis Electronics Technology)	15.0303	Associate Degree	8/9/2018 1:32:53 PM	8/10/2018 to 8/9/2019
MSSC Certified Production Technician (CPT)	15.0699	Industry Recognized Certification	6/5/2018 9:04:03 AM	6/12/2018 to 6/11/2019
Northeast Technology Centers - Kansas				
Structural Welder	48.0508	Certificate of Proficiency	7/17/2018 2:39:54 PM	7/17/2018 to 7/16/2019
Nursing Assistant	51.3899	Certificate of Proficiency	7/17/2018 2:38:43 PM	7/17/2018 to 7/16/2019
Residential/Commercial Electrician's Asst	46.0302	Certificate of Proficiency	7/17/2018 2:37:51 PM	7/17/2018 to 7/16/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Residential Electricians Assistant	46.0302	Certificate of Proficiency	7/17/2018 2:36:53 PM	7/17/2018 to 7/16/2019
Practical Nursing	51.3901	Certificate of Proficiency	7/17/2018 2:35:30 PM	7/17/2018 to 7/16/2019
Pipe Welder	48.0508	Certificate of Proficiency	7/17/2018 2:34:32 PM	7/17/2018 to 7/16/2019
Office Information Specialist	52.0411	Certificate of Proficiency	7/17/2018 2:32:36 PM	7/17/2018 to 7/16/2019
Medical Office Assistant	51.0710	Certificate of Proficiency	7/17/2018 2:31:15 PM	7/17/2018 to 7/16/2019
Long-Term Care Nurse Aide	51.3902	Certificate of Proficiency	7/17/2018 2:30:13 PM	7/17/2018 to 7/16/2019
Industrial Electricians Assistant	46.0302	Certificate of Proficiency	7/17/2018 2:28:53 PM	7/17/2018 to 7/16/2019
Electrician's Assistant Complete	46.0302	Certificate of Proficiency	7/17/2018 2:26:17 PM	7/17/2018 to 7/16/2019
Commercial Electricians Assistant	46.0302	Certificate of Proficiency	7/17/2018 2:24:23 PM	7/17/2018 to 7/16/2019
CNA	51.2602	Adult Education	7/17/2018 2:23:25 PM	7/17/2018 to 7/16/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Clinical Lab Asst./Phlebotomist	51.0802	Certificate of Proficiency	7/17/2018 2:22:28 PM	7/17/2018 to 7/16/2019
Certified Billing and Coding Specialist	51.0713	Certificate of Proficiency	7/17/2018 2:21:07 PM	7/17/2018 to 7/16/2019
Administrative Assistant	52.0401	Certificate of Proficiency	7/17/2018 1:42:34 PM	7/17/2018 to 7/16/2019
Northwest Arkansas Community College - Bentonville				
Paramedic-Associate	51.0904	Associate Degree	8/20/2018 4:56:45 PM	8/29/2018 to 8/28/2019
Emergency Medical Technology - Paramedic	51.0904	Technical Certificate	8/20/2018 4:55:22 PM	8/29/2018 to 8/28/2019
Graphic Design	50.0409	Technical Certificate	8/20/2018 4:54:11 PM	8/29/2018 to 8/28/2019
Food Studies - Culinary Arts	12.0503	Technical Certificate	8/20/2018 4:46:11 PM	8/29/2018 to 8/28/2019
Food Studies - Culinary Arts	12.0503	Certificate of Proficiency	8/20/2018 4:45:19 PM	8/29/2018 to 8/28/2019
Food Studies - Culinary Arts	12.0503	Associate Degree	8/20/2018 4:43:59 PM	8/29/2018 to 8/28/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Food Studies - Baking and Pastry Arts	12.0501	Technical Certificate	8/20/2018 4:41:42 PM	8/29/2018 to 8/28/2019
Food Studies - Baking and Pastry Arts	12.0503	Associate Degree	8/20/2018 4:40:15 PM	8/29/2018 to 8/28/2019
Food Studies - Artisanal Food	12.0503	Technical Certificate	8/20/2018 4:39:00 PM	8/29/2018 to 8/28/2019
Food Studies - Artisanal Food	12.0503	Associate Degree	8/20/2018 4:38:06 PM	8/29/2018 to 8/28/2019
Food Studies - Baking and Pastry Arts	12.0501	Certificate of Proficiency	8/20/2018 4:20:23 PM	8/29/2018 to 8/28/2019
Physical Therapist Assistant	51.0806	Associate Degree	7/20/2018 11:01:00 AM	7/23/2018 to 7/22/2019
Paralegal Studies	22.0302	Associate Degree	7/20/2018 10:58:36 AM	7/23/2018 to 7/22/2019
Health Information Management	51.0707	Associate Degree	7/20/2018 10:55:55 AM	7/23/2018 to 7/22/2019
Graphic Design	50.0402	Associate Degree	7/20/2018 10:52:56 AM	7/23/2018 to 7/22/2019
Electronics Technology	15.0303	Associate Degree	7/20/2018 10:44:58 AM	7/23/2018 to 7/22/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Criminal Justice	43.0104	Associate Degree	7/20/2018 10:41:44 AM	7/23/2018 to 7/22/2019
Construction Technology	15.1001	Associate Degree	7/20/2018 10:39:50 AM	7/23/2018 to 7/22/2019
Computer Information Systems	11.0101	Associate Degree	7/20/2018 10:37:23 AM	7/23/2018 to 7/22/2019
CAD - Architectural Design	15.1301	Associate Degree	7/20/2018 10:31:47 AM	7/23/2018 to 7/22/2019
Business Management Accounting Option	52.0201	Associate Degree	7/20/2018 10:30:23 AM	7/23/2018 to 7/22/2019
Business Management - Retail	52.0201	Associate Degree	7/20/2018 10:29:28 AM	7/23/2018 to 7/22/2019
Business Management - Logistics Management	52.0201	Associate Degree	7/20/2018 10:27:17 AM	7/23/2018 to 7/22/2019
Business Management - Banking and Finance	52.0201	Associate Degree	7/20/2018 8:46:59 AM	7/23/2018 to 7/22/2019
Agriculture, Food and Life Science	01.0104	Associate Degree	7/20/2018 8:43:29 AM	7/23/2018 to 7/22/2019
Nursing	51.3801	Associate Degree	7/18/2018 10:21:19 AM	7/18/2018 to 7/17/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Northwest Technical Institute - Springdale				
Phlebotomy	51.1009	Certificate of Proficiency	8/24/2018 10:03:12 AM	8/24/2018 to 8/23/2019
Professional Business Services	52.0302	Technical Certificate	8/2/2018 11:04:47 AM	8/10/2018 to 8/9/2019
Surgical Technology	51.0909	Technical Certificate	7/10/2018 3:26:26 PM	7/11/2018 to 7/10/2019
Practical Nursing	51.3901	Technical Certificate	7/10/2018 3:25:39 PM	7/11/2018 to 7/10/2019
Network/Computer Technician	11.0101	Certificate of Proficiency	7/10/2018 3:22:59 PM	7/11/2018 to 7/10/2019
Industrial Maintenance Technology	47.0303	Technical Certificate	7/10/2018 3:20:11 PM	7/11/2018 to 7/10/2019
HVAC	47.0201	Certificate of Proficiency	7/10/2018 3:19:27 PM	7/11/2018 to 7/10/2019
Electronics Technology	15.0303	Technical Certificate	7/10/2018 3:18:29 PM	7/11/2018 to 7/10/2019
Diesel & Truck Technology	47.0605	Technical Certificate	7/10/2018 3:17:26 PM	7/11/2018 to 7/10/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
CIS-Network/Computer Technician	11.0101	Technical Certificate	7/10/2018 3:16:32 PM	7/11/2018 to7/10/2019
Certified Nursing Assistant	51.3902	Certificate of Proficiency	7/10/2018 3:15:44 PM	7/11/2018 to7/10/2019
Automotive Service Technology	47.0604	Technical Certificate	7/10/2018 3:14:41 PM	7/11/2018 to7/10/2019
Apprenticeship Welding	48.0508	Certificate of Proficiency	7/10/2018 3:12:43 PM	7/11/2018 to7/10/2019
Ammonia Refrigeration Maintenance Technology	15.0501	Technical Certificate	7/10/2018 3:11:20 PM	7/11/2018 to7/10/2019
Ozarka College - Melbourne				
Licensed Practical Nursing	51.3901	Technical Certificate	7/19/2018 8:29:25 AM	7/23/2018 to7/22/2019
Automotive Service Technology	47.0604	Technical Certificate	7/19/2018 8:08:36 AM	7/23/2018 to7/22/2019
University of Arkansas Global Campus Rogers - Rogers				
Mobile App Development Program	11.0201	Certificate of Proficiency	8/15/2018 4:08:22 PM	8/21/2018 to8/20/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Java Web Development Program	11.0201	Certificate of Proficiency	8/15/2018 4:06:09 PM	8/21/2018 to 8/20/2019
Back-End Web Development Program	11.0201	Certificate of Proficiency	8/15/2018 4:03:23 PM	8/21/2018 to 8/20/2019
Front-End Web Development Program	11.0201	Certificate of Proficiency	8/15/2018 3:57:38 PM	8/21/2018 to 8/20/2019