

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

**Wednesday, December 5, 2018, 11:00 a.m.
Arkansas Workforce Center at Harrison, Harrison, AR**

Agenda

Call to Order..... John Dyess

Staff ReportJanie Wheeler

Agenda Item 1
Executive Committee Report

Agenda Item 2 – Action
Updated Workforce Budget 2

Agenda Item 3 – Action
Policies..... 4

Agenda Item 4 – Action
Transfer Funds from Dislocated Worker to Adult Program..... 8

Action Item 5 – Action
Annual Report for Program Year 2017 Handout

Agenda Item 6 – Action
One Stop Operator Report 9

Agenda Item 7 – Action
Consent Agenda 13

- Minutes of September 5, 2018 LWDB meeting
- Eligible Training Provider Programs

Announcements/Other Business

Adjourn

Mark your calendars for these upcoming meeting dates:

- Wednesday, March 6, 2019
- National Association of Workforce Boards Forum 2018, March 23-26, 2019
- Wednesday, June 5, 2019
- Wednesday, September 4, 2019
- Wednesday, December 4, 2019

Northwest Arkansas Workforce Planning Budget for PY2018

ADMIN REVENUE	TOTAL	PROMISE	NEG AR-29	ONE-STOP	YOUTH HC	REG PLAN	SECTOR PART	TOTAL FORMULA	YOUTH	ADULT	DLW
PY 18 Allocation	82,734.00							82,734.00	63,758.00	9,097.00	9,879.00
FY 19 Allocation	95,280.00	-	-	-	-	-	-	95,280.00	-	48,505.00	46,775.00
Total Allocation	178,014.00		-					178,014.00	63,758.00	57,602.00	56,654.00
PY 17 Carryover	106,232.89		63,120.11		3,067.21	450.00	450.00	39,145.57	39,145.57	-	
FY 18 Carryover	78,327.80	-	-	-	-	-	-	78,327.80	-	62,228.13	16,099.67
Total Available Admin	362,574.69	-	63,120.11	-	3,067.21	450.00	450.00	295,487.37	102,903.57	119,830.13	72,753.67
ADMIN BUDGET											
Salaries & Wages	192,939.85		24,769.38		2,537.50	418.50	418.50	164,795.97	57,390.25	66,830.34	40,575.38
Payroll Expense - Other	2,601.96							2,601.96	906.13	1,055.18	640.64
Fringe Benefits	68,865.78		12,853.00		529.71	31.50	31.50	55,420.07	10,806.56	12,584.12	7,826.93
P/A-Admin Costs	61,086.90		21,063.40					40,023.50	13,938.20	16,230.88	9,854.42
Outreach	130.00							130.00	45.27	52.72	32.01
Communication - Telephone	960.00		100.00					860.00	299.50	348.76	211.75
Computer Software Maint/Renewals	0.00							-	-	-	-
Contractual-CDC	0.00							-	-	-	-
Depreciation Exp	3,200.40							3,200.40	1,114.54	1,297.87	787.99
INTEREST EXPENSE	61.02							61.02	21.25	24.75	15.02
Motor Pool	71.22							71.22	24.80	28.88	17.54
Maintenance & Repair - Equipment	0.00							-	-	-	-
Bank Service Fees	318.77							318.77	111.01	129.27	78.49
Materials & Supplies	397.40		100.00					297.40	103.57	120.61	73.22
Membership/Sub/Pro Activity	1,045.14							1,045.14	363.97	423.84	257.33
Printing & Reproduction	57.43							57.43	20.00	23.29	14.14
Professional Services	710.00							710.00	247.26	287.93	174.81
Rent - Bldg/Storage	3,612.97		2,531.80					1,081.17	376.52	438.45	266.20
Travel-Training & Education	8,414.88							8,414.88	2,930.48	3,412.52	2,071.88
Mileage - Travel	3,345.52	-	1,702.53	-	-	-	-	1,642.99	572.17	666.29	404.53
Total Salaries & Overhead	347,819.24	-	63,120.11	-	3,067.21	450.00	450.00	280,731.92	89,271.48	103,955.70	63,302.28
Carryover July - Sept 2019	14,755.45							14,755.45	13,632.09	15,874.43	9,451.39
Total Admin Budget	362,574.69	-	63,120.11	-	3,067.21	450.00	450.00	295,487.37	102,903.57	119,830.13	72,753.67

Northwest Arkansas Workforce Planning Budget for PY2018

PROGRAM REVENUE	TOTAL	PROMISE	NEG AR-29	ONE-STOP	YOUTH HC	REG PLAN	SECTOR PART	TOTAL FORMULA	YOUTH	ADULT	DLW
PY 18 Allocation	744,611.00							744,611.00	573,827.00	81,873.00	88,911.00
FY 19 Allocation	857,536.00	-	-	-	-	-	-	857,536.00	-	436,554.00	420,982.00
Total Allocation	1,602,147.00	-	-					1,602,147.00	573,827.00	518,427.00	509,893.00
PY 17 Carryover	934,109.28	158,903.68	533,279.96	12,075.99	25,825.23	14,550.00	14,550.00	174,924.42	157,056.80	-	17,867.62
FY 18 Carryover	681,153.47	-	-	-	-	-	-	681,153.47	-	514,060.47	167,093.00
Total Available Program	3,217,409.75	158,903.68	533,279.96	12,075.99	25,825.23	14,550.00	14,550.00	2,458,224.89	730,883.80	1,032,487.47	694,853.62
Program Budget											
Salaries & Wages	763,784.51	81,864.26	7,539.14	8,083.24		4,050.00	4,050.00	658,197.87	195,696.56	276,451.95	186,049.36
Payroll Expense - Other	9,560.58	730.30						8,830.28	2,625.43	3,708.84	2,496.01
Fringe Benefits	199,412.06	18,405.39	2,385.40	2,746.45		1,350.00	1,350.00	173,174.82	51,488.65	72,735.75	48,950.42
P/A-Admin Costs	53,336.90	1,108.89						52,228.01	15,528.52	21,936.47	14,763.02
Postage	1,198.88	172.36						1,026.52	305.21	431.15	290.16
Communication - Telephone	14,024.34	1,460.96						12,563.38	3,735.37	5,276.79	3,551.23
Computer Software Maint/Renewals	250.00							250.00	74.33	105.00	70.67
Depreciation Exp	3,545.85	164.03						3,381.82	1,005.49	1,420.41	955.92
INTEREST EXPENSE	1,139.45	42.50						1,096.95	326.15	460.73	310.07
Licensing/Titling	15.00							15.00	4.46	6.30	4.24
Motor Pool	265.18	16.55						248.63	73.92	104.43	70.28
Maintenance & Repair - Equipment	100.00							100.00	29.73	42.00	28.27
Maintenance & Repair - Vehicle	0.00							-	-	-	-
Materials & Supplies	11,796.82	2,994.66				500.00	500.00	7,802.16	2,319.75	3,277.01	2,205.40
Membership/Sub/Pro Activity	1,642.89	51.06		338.04				1,253.79	372.78	526.61	354.40
Printing & Reproduction	2,278.74	416.98		40.36				1,821.40	541.54	765.01	514.85
Professional Services/Consultant	3,250.00						3,250.00	-	-	-	-
Rent - Bldg/Storage	49,588.68	6,239.65						43,349.03	12,888.61	18,207.17	12,253.24
Travel-Training & Education	30,863.81	2,585.22						28,278.59	8,407.84	11,877.39	7,993.36
Employee Tuition Reimbursement	3,000.00							3,000.00	891.97	1,260.04	847.99
Mileage - Travel	23,597.34	2,557.18	1,466.15	867.90		1,650.00	1,650.00	15,406.11	4,580.57	6,470.77	4,354.76
Utilities	16,400.00	-						16,400.00	4,876.08	6,888.22	4,635.70
Meeting Cost	14,950.00	1,948.82	-	-	-	7,000.00	3,750.00	2,251.18	669.32	945.53	636.33
Total Salaries and Overhead	1,204,001.03	120,758.81	11,390.69	12,075.99	-	14,550.00	14,550.00	1,030,675.54	306,442.29	432,897.57	291,335.68
Participant Costs	1,710,859.37	38,144.87	521,889.27	-	25,825.23	-	-	1,125,000.00	325,000.00	500,000.00	300,000.00
Carryover July - Sept 2019	302,549.35							302,549.35	99,441.51	99,589.90	103,517.94
Total Program Budget	3,217,409.75	158,903.68	533,279.96	12,075.99	25,825.23	14,550.00	14,550.00	2,458,224.89	730,883.80	1,032,487.47	694,853.62
Total Budget	3,579,984.44	158,903.68	596,400.07	12,075.99	28,892.44	15,000.00	15,000.00	2,753,712.26	833,787.37	1,152,317.60	767,607.29

Northwest Arkansas Workforce Development Board Policy

Policy Name **Youth** Incentives
Effective Date June 7, 2017
Date Approved by the Board June 7, 2017
September 5, 2018 revised
December 5, 2018 revised

Incentives will be paid for eligible youth programs based on the availability of funds. 20 CRF 681.640 states that “incentive payments to youth participants are permitted for recognition and achievement directly tied to training activities and work experiences. **Payment will be in the form of a gift card if \$50.00 and under. Payment will be in the form of a check if amount is over \$50.00.**”

In School Youth Program:

1) ~~Attending Job Club~~

~~Incentives are paid to individual participants who participate in “job clubs” at an established hourly rate for attendance.~~

~~Acceptable Documentation:~~

- ~~• Time sheet submitted for payment~~

2) ~~School Attendance~~

~~An incentive will be paid to youth each semester with good school attendance habits based on the following scale:~~

~~Perfect attendance (no days or classes missed): _____ \$25.00
1 day missed, or 4 or less class periods missed _____ \$20.00
2 days, or less than 8 class periods missed: _____ \$10.00~~

~~Acceptable Documentation:~~

- ~~• Copy of school records such as report card showing days absent~~

3) Showing Improvement in Grades

- a) **Studies show that ninety-five percent of students who receive Bs or better and have a GPA of 3.0 in the 9th grade go on to graduate from high school. Since completing high school is a priority of the youth program it is important to recognize students for this achievement.** An incentive will be paid to youth who show improvement in grades from the first nine weeks each semester to the second nine weeks. In order to receive this incentive, the participant must raise their grade point by .50. An incentive of \$25.00 each nine weeks will be awarded for grade improvement.

OR

- b) Participants with a grade point average of 3.5 at semester will receive an incentive of \$25.00.

Acceptable Documentation:

- Copy of school records such as report card

4) ~~Completing Assigned Tasks~~

~~Throughout the semester the youth are asked to complete assigned tasks. The youth will receive an incentive each semester if they complete three tasks assigned by their Employment/Training Advisor. These tasks will vary for each participant. If the youth successfully completes three tasks assigned, they will receive \$25.00.~~

Acceptable Documentation:

- ~~Assignment checklist completed by the staff~~

5) ~~Submitting Grades~~

~~Grades are received at nine weeks and at the end of each semester. In order for Employment/Training Advisors to monitor the school progress of the participants we are asking the youth to submit copies of their grades or progress reports. If the participant submits their grades within two weeks of receiving them, they will receive a \$10.00 incentive.~~

Acceptable Documentation:

- ~~Copies of grades or progress reports.~~

6) Graduating High School

It is the overall arching goal of the ISY program to help individuals become successful wage earners. Labor Bureau Statistics show that individuals with a high school diploma have the potential to earn \$\$30,627 annual compared to high school dropouts at \$20,241. Rewarding individuals for this very important academic achievement is important. An incentive will be awarded to ISY participants who graduate high school.

Participants who graduate high school will receive \$150.00.

Acceptable Documentation:

- Verification from the school that student has graduated

7) ~~Diana Tucker Youth Award~~

~~An incentive will be paid annually for the recipient of the Diana Tucker Youth award. This award will honor an outstanding in school or out of school youth for their participant in a work experience activity.~~

~~Nominations for the award will be submitted staff~~

~~The outstanding youth will be selected by a committee of Non-WIOA staff.~~

~~The committee will choose the winner each year.~~

~~In case of a tie more than one youth may receive the award.~~

The recipient will receive \$250.00 and nominees will receive \$50.00.

Acceptable Documentation: The results of the committee review

Out of School Youth Program:

Incentives for the Work Experience and OJT program:

1) Contract Completion

An incentive will be paid to Out-of-School-Youth participants who complete their Work Experience or On-the-Job Training assignments. The staff will decide what a successful completion is for each youth participant. The youth will receive an incentive of \$100.00 after completion.

Acceptable Documentation:

- Statement from staff that the participant completed their contract and is eligible for incentive. (statement to be included with payment request)

2) Unsubsidized Employment:

Out-of-School-Youth who get a job within 30 days of completing their contract will receive an incentive of \$50.00.

Acceptable Documentation:

- Statement from ETA in case notes that the participant is employed stating where they are working. (copy of case note included with payment)

Incentives for participants enrolled in a GED program:

- 1) Participants will be paid an hourly rate for satisfactory participation in GED classes when it is combined with a work experience activity. The work experience activity can be subsidized or unsubsidized. Satisfactory progress means the participant is meeting the attendance requirements of the GED program and they are meeting the classroom standards set forth by the school. By signing attendance forms the school is verifying that the student has attended school and is making progress based on their skills and abilities, and their education plan.
- 2) Receiving GED:
Participants who receive their GED while enrolled in the program or within first quarter after they exit the program will receive an incentive of \$250.00 for their achievement.

Acceptable Documentation:

- Copy of GED records

Post-Secondary Education:

1) Program Completion:

Participants who complete their classroom training program will receive an incentive of \$75.00.

Acceptable Documentation:

- Copies of transcript, certificate or diploma.

2) Unsubsidized Employment:

- Out of School Youth who get a job within 30 days of completing their classroom training will
- receive an incentive of \$50.00

— Acceptable Documentation:

- Statement by ETA in case notes that the participant is employed stating where they are working. (Copy of note with request for payment)



**NORTHWEST ARKANSAS
ECONOMIC DEVELOPMENT DISTRICT, INC.**

NWAEDD PLAZA
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(870) 741-5404

TO Northwest Workforce Development Board
Northwest Chief Elected Officials

FROM Janie Wheeler, Workforce Administrator

DATE December 5, 2018

SUBJECT Request to Transfer Funds

The Workforce Innovation and Opportunity Act of 2014 allows for the transfer of up to 100% of funds to be transferred between the Adult and Dislocated Worker Programs.

The Northwest Arkansas Economic Development District is requesting that up to 50% of the funds from Program Year 2018 (FY19) be transferred from the Dislocated Worker Funding stream to the Adult funding stream. This is requested because there are many more Adult participants requesting services than individuals from the Dislocated Worker group. There will be adequate funds to serve dislocated workers with this transfer. This current transfer below is for 21%, additional transfer may occur if additional funds become available or is deemed necessary.

Program	FY2019 allocation	Transfer Amount	FY2019 after transfer
Adult	\$485,772	\$100,000	\$585,772
Dislocated Worker	\$468,735	<\$100,000>	\$368,735

One Stop Operator Report July 1, 2018 through September 30, 2018

Title 1

Core 4 NWAEDD

(Services Include – In-School Youth, Out-of-School Youth, National Disaster Grants, Dislocated Worker, Adult, Promise)

Location	1st Quarter Participants	Year to Date Participants
Fayetteville	87	87
Harrison	99	99
Mtn. Home	77	77
Rogers	25	25
Siloam Springs	46	46

Title 2

CORE 4 Adult Education Northwest District

(Services Include - English Language Learners, U.S. Civics preparation, Adult Basic and Secondary Education, Workplace Education, Family Literacy, Intergrade Education and Training)

Location	1st Quarter Reportable Individuals	1st Quarter Participants	Year to Date Reportable Individuals	Year to Date Participants
Arkansas State University at Mountain Home	46	32	46	32
Fayetteville Public Schools	88	83	88	83
North Arkansas College	202	129	202	129
Northwest Arkansas Community College	858	688	858	688
Northwest Technical Institute	850	522	850	522
Ozark Literacy Council	158	40	158	40

Title 3

Core 4 Department of Workforce Services

(Services Include - Job Service, TANF Clients, Unemployment Insurance)

Location	1st Quarter Customers	Year to Date Customers
Fayetteville	3,201	3,201
Harrison	1,329	1,329
Mtn. Home	1,497	1,497
Rogers	2,831	2,831
Siloam Springs	1,352	1,352

Title 4

Core 4 Arkansas Rehabilitation Services Northwest

DISTRICT 1 – (Services Include - Case Review, Career & Technical Training and education, transition from to school work or postsecondary, on-the-job training, ancillary support services, and employee performance issues because of a disability in the workplace)

LOCATION	1st Quarter Applicants	1st Quarter # Closed	Year to Date Applicants	Year to Date # Closed	Current Active Clients Served
Fayetteville	199	141	199	141	873
Harrison	44	24	44	24	97

Title 4

Core 4 Services for the Blind

DISTRICT 1 – (Services Include - Case Review, Career & Technical Training and education, transition from to school work or postsecondary, on-the-job training, ancillary support services, employee performance issues because of a disability in the workplace)

LOCATION	1st Quarter Referrals	Year to Date Total Served
Benton County	8	41
Baxter, Boone, Carroll, Madison, Marion, Newton, and Searcy Counties	11	53
Washington County	9	84

WIOA Quarterly Meetings

Each quarter meetings are held with all Core 4 Partners at different locations throughout the district. The meetings below are listed for this quarter of reporting.

LOCATION	DATE HELD
Mtn. Home	September 10, 2018
Harrison	September 13, 2018
Fayetteville Rogers & Siloam Springs	October 16, 2018
Rogers & Siloam Springs	October 16, 2018

A. Outreach of Services

In September WIOA Title 1 and Title 3 staff from the Workforce Centers in Fayetteville, Rogers and Siloam Springs toured the Chick-N-Quick plant in Rogers to see what it is like to work at a Tyson facility.

Chris Kellem and Tina Hopkins, Title 1 Career Advisors in Mountain Home, facilitated an interviewing skills session during the Ready to Work class organized by Arkansas State University at Mountain Home (ASUMH) Pipeline to Advance Manufacturing. Mrs. Hopkins mentors a class at Mountain Home High School Career Academy. This year the focus is on habits and attitudes of great leaders.

B. Community Activities

Rose Sparrow, Title 1 Resource Specialist, volunteers at Genesis House, a homeless shelter in Siloam Springs. One of the projects for the shelter will be building four tiny houses for their homeless families. Rogers and Harrison WIOA Title 1 attended Chamber Business after Hours events and ribbon cuttings.

C. Future Activity of the Next Quarter

Partners' Meetings:

Mountain Home – December 10, 2018

Harrison – December 13, 2018

Fayetteville – January 2019
Rogers & Siloam Springs – January 2019

The next Camp Alliance Career & Health Expo will be on December 1, 2018 from 10:00 am to 2:00 pm at the Bentonville Armory. The purpose is to provide information and opportunities to service members, veterans, and families.

D. Success Story



When Hannah contacted her WIOA Career Advisor in Harrison she was enrolled in Adult Education classes in Carroll County working toward her GED. She was 22 years old and the single mother of a 7-month-old boy. Hannah had dropped out of high school after completing the 10th grade and realized that she needed to complete her education and look for a career that would help her take care of her son. After assessing her interests and discussing her goals we began to explore the possibility of a work experience in the medical field.

Hannah's work experience while attending GED classes was at Green Acres Lodge in Holiday Island where she helped with the daily care of the residents. She received excellent evaluations during this time and realized that it was a field she wanted to continue. Her work ethics and outgoing personality were traits that

her supervisor indicated would take her far in the medical field. After completing her GED in February 2017, she continued to work at Green Acres until starting college.

Hannah started classes at North Arkansas College in the summer of 2017. She was accepted into the RN program in August 2018 and is doing great. She works a part time job to help provide for her son and has the family support she needs to be successful.

She has been a joy to work with and appreciates the WIOA funding that helped her on her pathway to successfully becoming a registered nurse.

One-Stop Operator**7/1/17 to 9/30/18**

	Budget	Expenditures	Balance	%
Personnel Services/Salary	\$53,615.00	\$45,968.75	\$7,646.25	86%
Fringe Benefits	12,135.00	9,726.14	2,408.86	80%
Travel	3,750.00	584.25	3,165.75	16%
Training & Education	750.00	545.18	204.82	73%
Telephone/Internet/Fax/Postage	1,110.00	2,906.73	(1,796.73)	262%
Printing/Reproduction	375.00	334.64	40.36	89%
Materials & Supplies	600.00	783.39	(183.39)	131%
Rent/RSA	2,250.00	1,936.27	313.73	86%
Membership/Subscriptions/ Professional Services	375.00	36.96	338.04	10%
Maintenance/Repairs	75.00	33.55	41.45	45%
Total	\$75,035.00	\$62,855.86	\$12,179.14	84%

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD
Minutes of Meeting September 5, 2018

A meeting of the Northwest Arkansas Local Workforce Development Board (LWDB) was held Wednesday, September 5, 2018, at Arkansas Workforce Center at Harrison, 818 Highway 62-65-412 North, Harrison, AR at 11:00 a.m.

Board Members present were:

MR. BEN ALDAMA, NWACC ADULT ED
MS. SARAH BROZYNSKI, BAXTER REGIONAL MEDICAL
MR. JOHN DYESS, ALTRONIC RESEARCH, INC.
MR. KEVIN ESTES, DHS SERVICES FOR THE BLIND
MR. WALTER HINOJOSA, NWA LABOR COUNCIL
MS. AMY JONES, ARKANSAS REHABILITATION SERVICES
MS. JANA KINDALL, AR DEPARTMENT OF WORKFORCE
MS. PATTY METHVIN, HARRISON REGIONAL CHAMBER OF COMMERCE
MR. ROSS PARKER, PARKER FARMS AND RENTALS
MR. BO PHILLIPS, RITTER COMMUNICATIONS
MS. BILLIE REED, NAPHE
MR. KELLEY SHARP, UNIVERSITY OF ARKANSAS FAYETTEVILLE
MR. RICKY TOMPKINS, NWACC

Board members not present, but represented by proxy were:

MR. STEVE CLARK, FAYETTEVILLE CHAMBER OF COMMERCE – proxy Chung Tan
MR. RICH DAVIS, BLACK HILLS ENERGY – proxy ROSS PARKER

Board Members absent were:

MR. DAVID BELL, DAVID BELL, LLC.
MR. CLINT MORRIS, LOCAL 155 PLUMBERS AND PIPEFITTERS

Others present were:

Mr. Joe Willis, NWAEDD
Mr. Jeremy Ragland, NWAEDD
Mr. Taff Grice, NWAEDD
Ms. Susan Sangren, NWAEDD
Ms. Donna Carney, NWAEDD
Ms. Janie Wheeler, NWAEDD
Mr. Joe Berry, North Arkansas College
Ms. Trish Villines, North Arkansas College
Ms. Janel Cotter, ASU Mountain Home
Mr. Bernardo Corcolis, ADWS Little Rock
Ms. Jing Wang, ADWS Little Rock

The meeting was called to order at 11:03 a.m. by CHAIR JOHN DYESS. CHAIR DYESS welcomed the Board and guests.

Ms. Janie Wheeler provided the staff report. Ms. Wheeler discussed the continuing transition and implementation of the Workforce Innovation and Opportunity Act at the federal, state and local level. She stated that the required Infrastructure Funding Agreements is out for signatures. There was a total of 72 Summer Youth work experiences this year; PROMISE with 29 and the Title I with 43. The AR29 National Disaster Grant has exceeded the goal of providing temporary employment for participants. She complimented the staff

for doing a great job. Ms. Wheeler stated that the Title I formula funding has been reduced again this year for a decrease of about 23% over the past two years. Management is vigorously working to see how to reduce expenses.

CHAIRMAN DYESS reported that the Executive Committee had met at 9:30 a.m. this morning (September 5, 2018) and approved the minutes of the January 10, 2018 Executive Committee meeting. The Committee then went into Executive Session. The Executive Session adjourned at 10:38 a.m. and no action was taken. The meeting adjourned at 11:00 a.m.

Election of Officers was presented Motion to reelect the slate of current Officers was made by MR. RICKY TOMPKINS and seconded by MS. JANA KINDALL. Officers include MR. JOHN DYESS, Chairperson; MR. BO PHILLIPS, Vice-Chairperson; and MR. ROSS PARKER, Secretary. Motion passed.

The Program Year 2018 Board Budget motion for approval was made by MR. PHILLIPS and seconded by MS. BILLIE REED. Motion carried.

The Program Year 2018 Full WIOA Budget motion for approval was made by MS. PATTY METHVIN and seconded by MR. PARKER. Motion carried.

Ms. Wheeler presented the Title IB Performance Negotiation results for PY 2018-2019 to the Board. Northwest, as well as all the local Workforce areas in Arkansas, will be required to use the same levels of performance that the State will adhere to. Ms. Wheeler presented spreadsheets that showed how Arkansas ranked compared to the rest of the Nation. She quoted an email from Elroy Willoughby summarizing that "Arkansas is highest in six of the 14 and third highest in three others. We Top 5 in nine of the fourteen measures. No other State was in top percentage for more than four of fourteen".

Motion to accept the performance measures as presented was made by MR. KELLEY SHARP and seconded by MR. RICKY Tompkins. Motion carried.

Ms. Wheeler presented Policies to be revised including Dislocated Worker, Category C; Incentives; and Veteran Priority of Service. These revisions reflect recommendations received from ADWS Program Monitoring staff as technical assistance. Motion to accept Policies included in the agenda was made by Ms. Methvin and seconded by MR. PHILLIPS. Motion carried.

Motion to accept the One Sop Operator as presented was made by MR. PARKER and seconded by MR. SHARPE. Motion carried. The Board expressed appreciation for the information on a quarterly basis.

MR. PHILLIPS moved to approve the Consent Agenda that included the Minutes of the June 6, 2018 Board meeting and the Eligible Training Provider Programs as listed in the Agenda packet. Motion was seconded by MR. TOMPKINS and carried.

CHAIR DYESS called the Board into Executive Session at 11:50 a.m. Motion was made by MS. BILLIE REED and seconded by MR. TOMPKINS that the Board gives the Executive Committee the authority to handle the current personnel issue. The Executive Session adjourned at 12:25 p.m.

Motion to adjourn was made by MR. PHILLIPS and seconded by MR. PARKER. Motion passed, and the meeting adjourned at 12:30 p.m.

Program Name	CIPCode	Training Level	Application Date	Certification Date
Northwest				
Northwest Arkansas Community College - Bentonville				
HVAC-R	47.0201	Non-Credit Certificate Program	9/12/2018 4:10:20 PM	9/13/2018 to 9/12/2019
HVAC - Workforce Readiness	47.0201	Technical Certificate	9/12/2018 4:06:55 PM	9/13/2018 to 9/12/2019
Apprenticeship: Electrical Program	46.0302	Apprenticeship Certification	9/12/2018 3:49:50 PM	9/13/2018 to 9/12/2019
Apprenticeship: Plumbing Program	46.0503	Apprenticeship Certification	9/12/2018 3:27:23 PM	9/13/2018 to 9/12/2019
Paramedic-Associate	51.0904	Associate Degree	8/20/2018 4:56:45 PM	8/29/2018 to 8/28/2019
Emergency Medical Technology - Paramedic	51.0904	Technical Certificate	8/20/2018 4:55:22 PM	8/29/2018 to 8/28/2019
Graphic Design	50.0409	Technical Certificate	8/20/2018 4:54:11 PM	8/29/2018 to 8/28/2019
Food Studies - Culinary Arts	12.0503	Technical Certificate	8/20/2018 4:46:11 PM	8/29/2018 to 8/28/2019
Food Studies - Culinary Arts	12.0503	Certificate of Proficiency	8/20/2018 4:45:19 PM	8/29/2018 to 8/28/2019
Food Studies - Culinary Arts	12.0503	Associate Degree	8/20/2018 4:43:59 PM	8/29/2018 to 8/28/2019
Food Studies - Baking and Pastry Arts	12.0501	Technical Certificate	8/20/2018 4:41:42 PM	8/29/2018 to 8/28/2019
Food Studies - Baking and Pastry Arts	12.0503	Associate Degree	8/20/2018 4:40:15 PM	8/29/2018 to 8/28/2019
Food Studies - Artisanal Food	12.0503	Technical Certificate	8/20/2018 4:39:00 PM	8/29/2018 to 8/28/2019
Food Studies - Artisanal Food	12.0503	Associate Degree	8/20/2018 4:38:06 PM	8/29/2018 to 8/28/2019
Food Studies - Baking and Pastry Arts	12.0501	Certificate of Proficiency	8/20/2018 4:20:23 PM	8/29/2018 to 8/28/2019

Program Name	CIPCode	Training Level	Application Date	Certification Date
Northwest Technical Institute - Springdale				
Phlebotomy	51.1009	Certificate of Proficiency	8/24/2018 10:03:12 AM	8/24/2018 to 8/23/2019
University of Arkansas for Medical Sciences - Little Rock				
Radiologic Imaging Sciences (Northwest)	51.0907	Associate Degree	9/11/2018 9:34:02 AM	9/11/2018 to 9/10/2019
University of Arkansas Global Campus Rogers - Rogers				
Mobile App Development Program	11.0201	Certificate of Proficiency	8/15/2018 4:08:22 PM	8/21/2018 to 8/20/2019
Java Web Development Program	11.0201	Certificate of Proficiency	8/15/2018 4:06:09 PM	8/21/2018 to 8/20/2019
Back-End Web Development Program	11.0201	Certificate of Proficiency	8/15/2018 4:03:23 PM	8/21/2018 to 8/20/2019
Front-End Web Development Program	11.0201	Certificate of Proficiency	8/15/2018 3:57:38 PM	8/21/2018 to 8/20/2019