

## Northwest Arkansas Workforce Development Board

Policy Name: Follow-up Services for Adults and Dislocated Workers

Effective Date: December 6, 2017

Date Approved by the board: December 6, 2017

When a participant exits from WIOA services Career Advisors will contact participants once a quarter up to a year to ensure the participant is gainfully employed. If additional services are needed staff will encourage the participant's to return to the Workforce Center to seek further assistance. Activities will be recorded in case notes.