Vice Chairman Doug Sprouse called to order the Board of Directors Meeting of the Northwest Arkansas Economic Development District, Inc., at 11:09 a.m., Wednesday, January 17, 2018, at the John Paul Hammerschmidt Conference Center, North Arkansas College South Campus, Harrison, Arkansas.

Board Members present were:

**Baxter County**
- Judge Mickey Pendergrass
- Mr. Jeff Pipkin, Mountain Home Chamber of Commerce

**Benton County**
- Judge Barry Moehring, Benton County
- Mayor Peter Christie, Bella Vista

**Boone County**
- Mayor Dan Sherrell, Harrison
- Bill Witty, Harrison

**Carroll County**
- Mayor Tim McKinney, Berryville
- Mayor Butch Berry, Eureka Springs

**Madison County**
- Judge Frank Weaver

**Marion County**
- Judge Terry Ott
- Mr. Layton Lee, Yellville

**Newton County**
- Judge Warren Campbell
- Mr. Neal Gibson, Western Grove

**Searcy County**
- Judge Jim Harness, Searcy County
- Mayor Kevin Elliott, Marshall
- Mr. Woodie Methvin, St. Joe
Minutes of Meeting
January 17, 2018
Page -2-

Washington County
Mayor Doug Sprouse, Springdale

Board Members absent were:

Mayor Joe Dillard, Mountain Home
Mayor Jackie Crabtree, Pea Ridge
Judge Robert Hathaway, Boone County
Judge Sam Barr, Carroll County
Mr. David Pemberton, Huntsville
Mayor Shawn Lane, Yellville
Mayor Jan Larson, Jasper
Judge Joseph Wood, Washington County
Steve Clark, Fayetteville

Guests present were:

Mayor Bill Edwards, Centerton
Sharon Lloyd, Washington County
Teri Garrett, Field Representative for Congressman Womack
Johnny Hinchee, AR Secretary of State – Outreach Coordinator
Stetson Painter, Field Representative for Congressman Crawford
Elijah Snow, Field Representative for Senator Boozman
Patty Methvin, Harrison Chamber of Commerce
Scott Ausbrooks, Arkansas Geological Survey
Martha Kopper, Arkansas Geological Survey
Zane Chenault, AEDC
Matt Twyford, AEDC
Morgan Farmer, Field Representative Senator Cotton
Joe Willis, NWAEDD
Jeremy Ragland, NWAEDD
Janie Wheeler, NWAEDD
Susan Sangren, NWAEDD
Kathleen Dorn, NWAEDD
Libby Robinson, NWAEDD
Kristina Cates, NWAEDD
Tina M. Cole, NWAEDD
Janine Swirsky, NWAEDD
Judy Diffee, NWAEDD
Taff Grice, NWAEDD

Minutes of the October 18, 2017 meeting were presented and approved on a motion by Mayor Peter Christie and seconded by Judge Terry Ott.
Minutes of Meeting
January 17, 2018
Page -3-

The next item on the agenda was a presentation by guest speakers Scott Ausbrooks and Martha Kopper with the Arkansas Geological Survey. They discussed their agency’s role and value in assisting local jurisdictions with issues pertaining to all things geological.

Audit Committee Chairman, Mr. Bill Witty, gave a brief report of the audit committee meeting that was held at 9:30 a.m. on January 17, 2018. The committee met with Frost, PLLC and discussed and ultimately approved their company performing the 2017 Audit. The audit should commence in May of this year and be completed within 6 to 8 weeks with the hopes of being presented at the July board of directors meeting. Mr. Witty also referenced improvements to the NWAEDD financial reports and commended the staff on the upgrades both in content and transparency.

Vice Chairman Sprouse gave a brief summary of the Executive Committee meeting held on January 4, 2018.

Director Willis discussed the next items of business—
1. NWAEDD Financial Statements for November 2017
2. 2018 Budget
3. Employee Personnel Handbook

After a brief discussion each item presented to the board was approved as noted below.

A motion to approve the NWAEDD Financial Statements for November 2017 was made by Mr. Witty and seconded by Mr. Jeff Pipkin and the motion carried unanimously.

A motion to approve the NWAEDD 2018 Budget was made by Mr. Woodie Methvin and seconded by Mayor Kevin Elliott and the motion carried unanimously.

A motion to approve the NWAEDD Employee Personnel Handbook was made by Judge Ott and seconded by Mr. Methvin and the motion carried unanimously.

A motion to approve the Financial Management & Internal Control Policy Manual was made by Mr. Neal Gibson and seconded by Mr. Witty and the motion carried unanimously.

A motion to approve the Emergency Action Plan was made by Judge Frank Weaver and seconded by Judge Ott and the motion carried unanimously.

A motion to approve the District automobile purchase as presented (see attached) was made by Mr. Methvin and seconded by Mayor Tim McKinney and the motion carried unanimously.

The Executive Director’s Report was the next item of business on the agenda. Director Willis discussed the One-Stop Operator briefly. He also made a brief statement on behalf of Mr. Gil Losurdo of the NAEWCA that the U.S. Highway 412 project is still being worked on with the Arkansas Department of Transportation. An update is expected at the next directors’ meeting. Director Willis introduced Ms. Kathleen Dorn as the successor to Ms. Janie Wheeler upon her
retirement in December, 2018. Director Willis also briefly discussed Act 685 of 2017 and its potential impact on economic development projects in the State. Lastly, Director Willis recognized Judge Frank Weaver as President of the County Judges Association of Arkansas and Mayor Doug Sprouse as President of the Arkansas Municipal League. He noted that this is quite an accomplishment to have both positions filled by leaders in the District and reflected the respect of both of these individuals around the State.

Vice Chairman Sprouse stated that the next Board of Directors meeting is scheduled for April 25, 2018.

There being no other business, the meeting adjourned at 12:24 p.m. on a motion by Judge Ott and seconded by Mayor McKinney. The motion carried unanimously.

Chairman

Date: 4/25/2018

Secretary

Date: 4-25-18
ANNUAL MEETING
OF
NORTHWEST ARKANSAS ECONOMIC DEVELOPMENT DISTRICT, INC.

MINUTES OF ANNUAL MEETING

APRIL 25, 2018

Chairman Joe Dillard welcomed and called to order the Annual Meeting of the Northwest Arkansas Economic Development District, Inc., at 11:05 a.m., Wednesday, April 25, 2018, at the John Paul Hammerschmidt Conference Center, North Arkansas College South Campus, Harrison, Arkansas.

The following entities of government were represented:

Baxter County
   Judge Mickey Pendergrass, Baxter County
   Mayor Peggy Hammack, Cotter
   Mayor Jeff Braim, Gassville
   Mayor Dennis Behling, Lakeview
   Mayor Joe Dillard, Mountain Home
   Jeff Pipkin, Mountain Home

Benton County
   Judge Barry Moehring, Benton County
   Mayor Pete Christie, Bella Vista
   Mayor Bill Edwards, Centerton

Boone County
   Mayor Dan Sherrell, Harrison
   Mr. Bill Witty, Harrison

Carroll County
   Judge Sam Barr, Carroll County
   Mayor Tim McKinney, Berryville
   Mayor Butch Berry, Eureka Springs

Madison County
   Judge Frank Weaver, Madison County
   Mr. David Pemberton, Huntsville
   Mayor Nina Selz, St. Paul

Marion County
   Judge Terry Ott, Marion County

Newton County
   Judge Warren Campbell, Newton County
   Mr. Neal Gibson, Western Grove
Minutes of Meeting
April 25, 2018
Page -2-

Searcy County
  Judge Jim Harness, Searcy County
  Mayor Kevin Elliott, Marshall
  Mr. Woodie Methvin, St. Joe

Washington County
  Mr. Steve Clark, Fayetteville

Guests present were:

Mike Preston, AEDC
Brenda Rowell, AEDC
Johnny James, USDA-Rural Development
Neal Hodges, USDA-Rural Development
Matt Hudson, USDA-Rural Development
Ben Hankins, USDA-Rural Development
Isaac Gariss, USDA-Rural Development
Jack Fortner, Arkansas State Representative
Teri Garrett, Field Representative for Congressman Womack
Morgan Farmer, Field Representative for Senator Cotton
Elijah Snow, Field Representative for Senator Boozman
Bobby Ballinger, Field Representative for Congressman Westerman
Scott Miller, Anstaff Bank
Jim Whalen, North Arkansas East/West Corridor Association
Gil Losurdo, North Arkansas East/West Corridor Association
Ross Parker, Workforce Board Member
Steve Hammack, Cotter
Patty Methvin, Harrison Regional Chamber of Commerce
Charles A. Johnson, Retired
Jim Youngquist, AEDI
David Rasmussen, AEDI
Terry Horton, FTN Associates Engineering
Murry Witcher, FTN Associates Engineering
Tom Freking, NTI
Nell Bonds, NAC
Craig Campbell, Boone County Economic Development Corporation
Karla Gray, The Learning Center of North Arkansas
Billie Reed, NAPHE, Inc.
Sharon Lloyd, Washington County
Joe Willis, NWAEDD
Jeremy Ragland, NWAEDD
Janie Wheeler, NWAEDD
Kathleen Dorn, NWAEDD
Libby Robinson, NWAEDD
Minutes of Meeting
April 25, 2018
Page -3-

Tina M. Cole, NWAEDD
Kristina Cates, VISTA
Jay Stallard, NWAEDD
Janine Swirsky, NWAEDD
Kindall Brewer, NWAEDD
Judy Diffee, NWAEDD
Taff Grice, NWAEDD
Susan Sangren, NWAEDD
Donna Carney, NWAEDD
April Turner, NWAEDD
Karen Henry, NWAEDD
Michelle Ryan, NWAEDD
Beverly Taylor, NWAEDD
Chris Kellem, NWAEDD
Tina Hopkins, NWAEDD
Susan Daniel, NWAEDD
Jo Anna Cartwright, NATS
Greg LaBonte, NATS
Aaron Groen, NATS
Orval Carter, NATS
Rickey Bray, NATS
Roxanna McCullough, NATS
Susan Pruett, NATS
Corey Dart, NATS
Bobby Evans, NATS
Debra Akins, NATS
Damian Cordova, NATS

Chairman Dillard said the first item of business was nomination and election of the Board of Directors of the Northwest Arkansas Economic Development District, Inc.

A motion was made by Judge Frank Weaver to nominate Nancy Marsh of Huntsville to fill the board vacancy in Madison County, seconded by Mayor Butch Berry. Motion carried.

Judge Mickey Pendergrass made a motion to approve the slate of Board Directors. The motion was seconded by Judge Terry Ott. Motion carried.

Mr. Woodie Methvin made a motion to approve the slate of current officers. The motion was seconded by Mr. Neal Gibson. Motion carried.

Minutes of the March 23, 2017 Annual Meeting were presented and approved on motion by Judge Weaver, seconded by Mayor Pete Christie, and the motion unanimously carried.
Minutes of Meeting
April 25, 2018
Page -4-

Chairman Dillard called on Executive Director Willis to present the Northwest Arkansas Economic Development District 2017 Annual Report. Mr. Willis reported that the 2017 Annual Report celebrated the 50th Anniversary of the District. He reported to the Board of Directors the activities and achievements of the District for fiscal year 2017 while receiving comments and answering questions.

There being no further business, the meeting adjourned at 11:11 a.m., on motion by Judge Jim Harness and seconded by Mayor Kevin Elliott. The motion unanimously carried.

Chairman

Date: 4/24/19

Secretary

Date: 7-23-19
NORTHWEST ARKANSAS ECONOMIC DEVELOPMENT DISTRICT, INC.

BOARD OF DIRECTORS

MINUTES OF MEETING

APRIL 25, 2018

Chairman Joe Dillard called to order the Board of Directors Meeting of the Northwest Arkansas Economic Development District, Inc., at 11:11 a.m., Wednesday, April 25, 2018, at the John Paul Hammerschmidt Conference Center, North Arkansas College South Campus, Harrison, Arkansas.

Board Members present were:

**Baxter County**
- Judge Mickey Pendergrass, Baxter County
- Mayor Joe Dillard, Mountain Home
- Jeff Pipkin, Mountain Home

**Benton County**
- Judge Barry Moehring, Benton County
- Mayor Pete Christie, Bella Vista

**Boone County**
- Mayor Dan Sherrell, Harrison
- Mr. Bill Witty, Harrison

**Carroll County**
- Judge Sam Barr, Carroll County
- Mayor Tim McKinney, Berryville
- Mayor Butch Berry, Eureka Springs

**Madison County**
- Judge Frank Weaver, Madison County
- Mr. David Pemberton, Huntsville

**Marion County**
- Judge Terry Ott, Marion County

**Newton County**
- Judge Warren Campbell, Newton County
- Mr. Neal Gibson, Western Grove
Searcy County
    Judge Jim Harness, Searcy County
    Mayor Kevin Elliott, Marshall
    Mr. Woodie Methvin, St. Joe

Washington County
    Mr. Steve Clark, Fayetteville

Board Members absent were:

Mayor Jackie Crabtree, Pea Ridge
Judge Robert Hathaway, Boone County
Mayor Shawn Lane, Yellville
Mr. Layton Lee, Yellville
Mayor Jan Larson, Jasper
Judge Joseph Wood, Washington County
Mayor Doug Sprouse, Springdale

Guests present were:

Mayor Peggy Hammack, Cotter
Mayor Jeff Braim, Gassville
Mayor Dennis Behling, Lakeview
Mayor Bill Edwards, Centerton
Mayor Nina Selz, St. Paul
Mike Preston, AEDC
Brenda Rowell, AEDC
Johnny James, USDA-Rural Development
Neal Hodges, USDA-Rural Development
Matt Hudson, USDA-Rural Development
Ben Hankins, USDA-Rural Development
Isaac Gariss, USDA-Rural Development
Jack Fortner, Arkansas State Representative
Teri Garrett, Field Representative for Congressman Womack
Morgan Farmer, Field Representative for Senator Cotton
Elijah Snow, Field Representative for Senator Boozman
Bobby Ballinger, Field Representative for Congressman Westerman
Scott Miller, Anstaff Bank
Jim Whalen, North Arkansas East/West Corridor Association
Gil Losurdo, North Arkansas East/West Corridor Association
Ross Parker, Workforce Board Member
Steve Hammack, Cotter
Patty Methvin, Harrison Regional Chamber of Commerce
Charles A. Johnson, Retired
Jim Youngquist, AEDI
Minutes of Meeting
April 25, 2018
Page 3

David Rasmussen, AEDI
Terry Horton, FTN Associates Engineering
Murry Witcher, FTN Associates Engineering
Tom Freking, NTI
Nell Bonds, NAC
Craig Campbell, Boone County Economic Development Corporation
Karla Gray, The Learning Center of North Arkansas
Billie Reed, NAPHE, Inc.
Sharon Lloyd, Washington County
Joe Willis, NWAEDD
Jeremy Ragland, NWAEDD
Janie Wheeler, NWAEDD
Kathleen Dorn, NWAEDD
Libby Robinson, NWAEDD
Tina M. Cole, NWAEDD
Kristina Cates, VISTA
Jay Stallard, NWAEDD
Janine Swirsky, NWAEDD
Kindall Brewer, NWAEDD
Judy Diffée, NWAEDD
Taff Grice, NWAEDD
Susan Sangren, NWAEDD
Donna Carney, NWAEDD
April Turner, NWAEDD
Karen Henry, NWAEDD
Michelle Ryan, NWAEDD
Beverly Taylor, NWAEDD
Chris Kellem, NWAEDD
Tina Hopkins, NWAEDD
Susan Daniel, NWAEDD
Jo Anna Cartwright, NATS
Greg Labonte, NATS
Aaron Groen, NATS
Orval Carter, NATS
Rickey Bray, NATS
Roxanna McCullough, NATS
Susan Pruett, NATS
Corey Dart, NATS
Bobby Evans, NATS
Debra Akins, NATS
Damian Cordova, NATS
Chairman Dillard made recognition of former Chairman of the Board Charles A. Johnson being present at the District’s 50th Anniversary Annual Meeting.

Executive Director Joe Willis recognized the visitors who were present at the meeting.

Minutes of the January 17, 2018 meeting were presented and approved on a motion by Mayor Dan Sherrell and seconded by Mayor Pete Christie.

A motion to approve the NWAEDD Financial Statements for February 2018 was made by Mayor Christie and seconded by Judge Frank Weaver and the motion carried unanimously.

Chairman Dillard stated that the next item of business was Resolution No. 3075 certifying that the Northwest Arkansas Revolving Loan Fund is operated in accordance with the policies and procedures of the RLF plan. Motion to approve Resolution No. 3075 was made by Mr. Bill Witty and seconded by Judge Terry Ott. Motion carried.

The next agenda item was Resolution No. 3076 authorizing the amending of the Northwest Arkansas Economic Development District, Inc., Equal Opportunity Compliance Program. Motion to approve Resolution No. 3076 was made by Mayor Christie and seconded by Mayor Butch Berry. Motion carried.

The next agenda item was Resolution No. 3077 approving the liquidation of 72 shares of Halyard Stock for the benefit of the Baxter House Adult Daycare. These were shares pledged for the benefit of the Baxter House during the time that NWAEDD operated the aging program. The Area Agency on Aging of Northwest Arkansas (AAANWAR) requested that NWAEDD pass this resolution to enable AAANWAR to liquidate the shares and use the proceeds in furtherance of the program. Motion to approve Resolution No. 3077 was made by Judge Ott and seconded by Mr. Steve Clark. Motion carried.

The final resolution on the agenda was Resolution No. 3078 approving the NATS 2017 update to the Title VI program. Ms. JoAnna Cartwright, Director of NATS, discussed the resolution. Motion to approve Resolution No. 3078 was made by Mr. Witty and seconded by Judge Warren Campbell. Motion carried.

The keynote speaker was Mr. Mike Preston, Executive Director of the Arkansas Economic Development Commission (AEDC). Director Willis introduced Mr. Preston and expressed his gratitude for Mr. Preston taking time out of his extremely busy schedule to attend and share with the board, guests and staff all of what is happening at the state level in economic development.

Chairman Dillard stated that the next item on the agenda was NWAEDD’s Vehicle Policy for the use of the new District automobile. Motion to approve the vehicle policy was made by Mayor Tim McKinney and seconded by Mr. Neal Gibson. Motion carried.

Chairman Dillard gave a brief report of the Executive Committee meeting held on March 21, 2018.
Minutes of Meeting  
April 25, 2018  
Page 5.

Next item of business was the committee assignments. Mayor Dillard made the following appointments subject to board approval:

A. Audit Committee – Mayor Joe Dillard, Board Chairman, Mountain Home; Mayor Tim McKinney, Berryville; Judge Mickey Pendergrass, Baxter County; Mr. Bill Witty, private sector representative Boone County; Mayor Dan Sherrell, Harrison; and Mayor Jackie Crabtree, Pea Ridge. Motion to approve this list audit committee members was made by Judge Ott and seconded by Judge Weaver. Motion carried

B. CEDS Committee – Mayor Joe Dillard, Board Chairman, Mountain Home; Mayor Jackie Crabtree, Pea Ridge; Mayor Dan Sherrell, Harrison; Mayor Butch Berry, Eureka Springs; Judge Frank Weaver, Madison County; Mayor Shawn Lane, Yellville; Mayor Jan Larson, Jasper; Judge Jim Harness, Searcy County; and Judge Joseph Wood, Washington County. Chairman Dillard stated that the CEDS committee would have to be expanded to get more private sector participation and that the committee would make those choices as appropriate going forward. A motion to approve the list of members and for further expansion as appropriate to serve as the CEDS committee was made by Mr. Witty and seconded by Mr. David Pemberton. Motion carried

C. Revolving Loan Fund Committee - Mayor Joe Dillard, Board Chairman, Mountain Home; Judge Mickey Pendergrass, Baxter County; Mr. Layton Lee, private sector representative Marion County; Judge Frank Weaver, Madison County; Mayor Pete Christie, Bella Vista; and Mr. Neal Gibson, private sector representative Newton County. Motion to accept the list of members to serve as the revolving loan fund committee was made by Mayor Berry and seconded by Judge Ott. Motion carried

Mr. Gilbert Losurdo gave a brief update of the North Arkansas East/West Corridor Association’s efforts in the future development of U S Highway 412. Mr. Losurdo invited everyone in attendance to register to attend the North Arkansas East/West Corridor Association Conference to be held at the ASU Mountain Home Veda Sheid Auditorium on May 16, 2018. Mr. Losurdo encouraged everyone to complete the cards that were given to them to show support for this very important and vital economic development project.

Mr. Jim Youngquist, Executive Director, AEDI, gave an update regarding the 2018 Comprehensive Economic Development Strategy (CEDS). He explained what the CEDS document is, the importance of the CEDS and the process involved in its recertification. Mr. Youngquist stated the following:

- The CEDS is a strategy-driven plan for regional economic development.
- Required by the Economic Development Administration every 5 years for each district.
- Determines eligibility of capital improvement funds for the district.
Minutes of Meeting
April 25, 2018
Page -6-

- Serves as a means to engage community leaders, leverage the involvement of the private sector and establish a strategic blueprint for regional collaborations.

Everyone was asked to participate in a survey online at http://nwaedd.youraeda.com.

The Executive Director’s Report was the next item on the agenda. Director Willis expressed his appreciation for everyone attending and for the efforts of Libby Robinson, Tina Cole and Jeremy Ragland in putting the annual report together and in planning and organizing the annual meeting. He also discussed the CDI Summit that was held on Tuesday, April 24th as well as other miscellaneous topics of interest.

There being no other business, the meeting adjourned at 12:34 p.m. on a motion by Mayor Kevin Elliott and seconded by Judge Jim Harness. The motion carried unanimously.

[Signatures]

Chairman

Secretary

Date: 7/16/2018

Date: 7-16-2018
NORTHWEST ARKANSAS ECONOMIC DEVELOPMENT DISTRICT, INC.

BOARD OF DIRECTORS

MINUTES OF MEETING

JULY 16, 2018

Chairman Joe Dillard called to order the Board of Directors Meeting of the Northwest Arkansas Economic Development District, Inc., at 10:38 a.m., Monday, July 16, 2018, at the Durand Center, North Arkansas College Center Campus, Harrison, Arkansas.

Board Members present were:

Baxter County
    Judge Mickey Pendergrass, Baxter County
    Mayor Joe Dillard, Mountain Home
    Jeff Pipkin, Mountain Home

Benton County
    Mayor Jackie Crabtree, Pea Ridge

Boone County
    Judge Robert Hathaway, Boone County
    Mayor Dan Sherrell, Harrison

Carroll County
    Mayor Tim McKinney, Berryville
    Mayor Butch Berry, Eureka Springs

Madison County
    Judge Frank Weaver, Madison County
    Ms. Nancy Marsh, Madison County

Marion County
    Judge Terry Ott, Marion County
    Mayor Shawn Lane, Yellville

Newton County
    Mayor Jan Larson, Jasper
    Mr. Neal Gibson, Western Grove
Minutes of Meeting
July 16, 2018
Page 2

Searcy County
Mr. Woodie Methvin, St. Joe

Washington County
Mr. Steve Clark, Fayetteville
Mayor Doug Sprouse, Springdale

Board Members absent were:

Judge Barry Moehring, Benton County
Mayor Pete Christie, Bella Vista
Mr. Bill Witty, Harrison
Judge Sam Barr, Carroll County
Mr. Layton Lee, Yellville
Mr. David Pemberton, Huntsville
Judge Warren Campbell, Newton County
Judge Jim Harness, Searcy County
Mayor Kevin Elliott, Marshall
Judge Joseph Wood, Washington County

Guests present were:

Elijah Snow, Field Representative for Senator Boozman
Jim Whalen, North Arkansas East/West Corridor Association
Patty Methvin, Harrison Regional Chamber of Commerce
Sharon Lloyd, Washington County
Teresa Soares, Washington County
Keith Martin, Pea Ridge Schools
Jim Fram, Community Growth Strategies
Tim Wooldridge, ADFA
Kelsey Kelton, AEDC
Drew Williams, AEDC
Matt Twyford, AEDC
Jim Hall, NWACC
Dr. Randy Esters, NAC
Joe Berry, NAC
Stetson Painter, Congressman Crawford Office
Bill Edwards, Centerton
Steve Lawrence, ArDOT
Joe Willis, NWAEDD
Jeremy Ragland, NWAEDD
Janie Wheeler, NWAEDD
Kathleen Dorn, NWAEDD
Libby Robinson, NWAEDD
Tina M. Cole, NWAEDD
Minutes of Meeting
July 16, 2018
Page -3-

Kristina Cates, VISTA
Jay Stallard, NWAEDD
Janine Swirsky, NWAEDD
Kindall Brewer, NWAEDD
Judy Diffie, NWAEDD
Taft Grice, NWAEDD
Susan Sangren, NWAEDD
Donna Carney, NWAEDD
JoAnna Cartwright, NATS
Greg LaBonte, NATS

Executive Director Joe Willis recognized the visitors who were present at the meeting.

Minutes of the April 25, 2018 meeting were presented and approved on a motion by Mayor Doug Sprouse and seconded by Judge Frank Weaver.

Mr. Willis discussed the locality contribution report. He noted that there were a couple of larger entities that had not paid but were expected to do so soon.

Mr. Willis presented the District financial report. After discussion a motion to approve was made by Mr. Woodie Methvin and seconded by Judge Terry Ott. The motion passed.

Mr. Willis introduced the keynote speaker, Mr. Stetson Painter from Congressman Crawford’s office. Mr. Painter provided an update on items of interest at the federal level. He noted that there has been some production from Washington, D.C. this year. He reiterated to those present that Congressional staff members are the eyes and ears for the Congressmen and Senators and that if anyone needs help to please contact them.

Mayor Jackie Crabtree, CEDS Chairman, gave a brief report of the last CEDS committee meeting and announced that there would be a CEDS meeting following the District Board of Directors meeting today.

Mr. Jim Whalen gave a brief update of the North Arkansas East/West Corridor Association’s efforts in the future development of US Highway 412 and would like everyone to attend these 412 Corridor meetings to show support.

Ms. Janie Wheeler, Workforce Board Director, provided an overview of the WIOA/TITLE IB/One Stop Operators.

Deputy Director Jeremy Ragland presented an update of the activities and accomplishments of the Community and Economic Development department.

Mr. Steve Lawrence, ArDOT, discussed the Draft Statewide Transportation Improvement Program (STIP) 2019-2022.
Minutes of Meeting
July 16, 2018
Page -4-

Mr. Willis provided the board with an update of items from the executive director’s office. Among other miscellaneous comments he briefly discussed the transition of the VISTA program from Hazard Mitigation to website/social media/marketing, gave an update on the NWAEDD audit which should be finalized and presented at the October board meeting, informed the board of a number of retirements from long serving staff, and talked about the reduction in Workforce funding and the effects thereon to the program.

There being no other business, the meeting adjourned at 11:48 a.m. on a motion by Judge Weaver and seconded by Mayor Tim McKinney. The motion carried unanimously.

[Signature]
Chairman

Date: 10-17-18

[Signature]
Secretary

Date: 10-17-18
NORTHWEST ARKANSAS ECONOMIC DEVELOPMENT DISTRICT, INC.

BOARD OF DIRECTORS

MINUTES OF MEETING

OCTOBER 17, 2018

Chairman Joe Dillard called to order the Board of Directors Meeting of the Northwest Arkansas Economic Development District, Inc., at 11:06 a.m., Wednesday, October 17, 2018, at the Durand Center, North Arkansas College Center Campus, Harrison, Arkansas.

Board Members present were:

**Baxter County**
- Judge Mickey Pendergrass
- Mayor Joe Dillard, Mountain Home
- Jeff Pipkin, Mountain Home

**Benton County**
- Mayor Pete Christie, Bella Vista

**Boone County**
- Mayor Dan Sherrell, Harrison
- Mr. Bill Witty, Harrison

**Carroll County**
- Mayor Tim McKinney, Berryville
- Mayor Butch Berry, Eureka Springs

**Madison County**
- Judge Frank Weaver
- Ms. Nancy Marsh, Madison County

**Newton County**
- Judge Warren Campbell
- Mayor Jan Larson, Jasper

**Searcy County**
- Judge Jim Harness
- Mr. Woodie Methvin, St. Joe
Minutes of Meeting  
October 17, 2018  
Page -2-

Washington County  
Mr. Steve Clark, Fayetteville  
Mayor Doug Sprouse, Springdale

Board Members absent were:

Judge Barry Moehring, Benton County  
Mayor Jackie Crabtree, Pea Ridge  
Judge Robert Hathaway, Boone County  
Judge Sam Barr, Carroll County  
Mr. Layton Lee, Yellville  
Mr. David Pemberton, Huntsville  
Judge Terry Ott, Marion County  
Mayor Shawn Lane, Yellville  
Mr. Neal Gibson, Western Grove  
Mayor Kevin Elliott, Marshall  
Judge Joseph Wood, Washington County

Guests present were:

Jim Griffin, Lieutenant Governor  
Ben Gilmore, Lieutenant Governors Office  
Sharon Lloyd, Washington County  
Teresa Soares, Washington County  
Tim Wooldridge, ADFA  
Dr. Randy Esters, NAC  
Joe Berry, NAC  
Mayor Bill Edwards, Centerton  
Johnny Hinchey, Secretary of State’s Office  
David Rasmussen, AEDI-UALR  
April Campbell, AEDI-UALR  
Granger Ledbetter, AEDI-UALR  
Drew Williams, AEDC  
Teri Garrett, Congressman Womack’s Office  
Morgan Farmer, Senator Cotton’s Office  
Gil Losurdo, NAEWCA  
Joe Willis, NWAEDD  
Jeremy Ragland, NWAEDD  
Janie Wheeler, NWAEDD  
Libby Robinson, NWAEDD  
Catherine Baker, NWAEDD  
Tina M. Cole, NWAEDD  
Jay Stallard, NWAEDD  
Kristina Cates, NWAEDD/VISTA
Minutes of Meeting
October 17, 2018
Page -3-

Janine Swirsky, NWAEDD
Judy Diffee, NWAEDD
Taff Grice, NWAEDD
Susan Sangren, NWAEDD

Mayor Joe Dillard recognized the visitors who were present at the meeting.

Minutes of the July 16, 2018 meeting were presented and approved on a motion by Mayor Tim McKinney and seconded by Judge Frank Weaver.

Executive Director Joe Willis discussed the locality contribution report. Mr. Willis noted that there were a couple of smaller entities that had not paid but the staff is working on making contact.

Chairman Dillard opened the next item of business was which Resolution No. 3079 authorizing the Northwest Arkansas Economic Development District, Inc., to file an application with the Arkansas Department of Transportation for continuation of funding for the North Arkansas Transportation Service (NATS) programs in Baxter, Boone, Carroll, Fulton, Izard, Madison, Marion, Newton and Searcy Counties, for the period January 1, 2019 through December 31, 2019. Motion to approve Resolution No. 3079 was made by Judge Weaver and seconded by Mayor Doug Sprouse and the motion carried unanimously.

The next Resolution was No. 3080 authorizing the Northwest Arkansas Economic Development District, Inc., to use local funds to match with the U.S. Department of Commerce, Economic Development Administration, for funding of the EDA Planning Grant. Motion to approve Resolution No. 3080 was made by Judge Mickey Pendergrass and seconded by Mayor Butch Berry and the motion carried unanimously.

The next Resolution was No. 3081 to alter the purpose and management of the Northwest Arkansas Certified Development Company, an Arkansas nonprofit Corporation in Good Standing. This organization was the program provider for WIOA Title 1 until that role was assumed by the District effective July 1, 2017. The District has chosen to retain control of that now defunct corporation for future use should it be necessary. Motion to approve Resolution No. 3081 was made by Judge Mickey Pendergrass and seconded by Mayor Butch Berry and the motion carried unanimously.

Chairman Dillard asked the audit committee chairman, Mr. Bill Witty, to present the 2017 Independent Auditor’s Report by Frost, PLLC. Mr. Witty stated that there was a scheduling error and as a result the Sr. Auditor for Frost, PLLC, Ms. Janet Ptecek, was unable to attend the meeting. Mr. Witty said that the last audit committee meeting was held on August 7, 2018 to meet to go over the 2017 Audit for final approval before presentation to the board. The audit firm had nothing but compliments for Mr. Willis and the staff for the past three years. After a robust discussion the committee decided to engage Frost for one more year to complete the 2018 audit after which time the District will have to send out a new RFQ for bids. After Mr. Witty’s presentation Mr. Willis spoke and stated that he was very pleased that there were no findings for the 2017 Audit Report, the first time this could be said for well over a decade. It took hard work and effort by the whole
Minutes of Meeting
October 17, 2018
Page -4-

staff but especially Janine Swirsky and her team in the finance department. Mr. Steve Clark thanked Mr. Willis for the good audit. Chairman Dillard thanked Mr. Witty for the work the audit committee had performed. At this time there was a motion by Mayor Dan Sherrell to approve the 2017 Audit and seconded by Mr. Clark and the motion carried unanimously.

Executive Director Willis introduced the guest speaker, Tim Griffin, Lieutenant Governor. Lieutenant Governor Griffin spoke about transformation efforts underway on behalf of the Hutchinson administration as well as his support for economic development across the State.

Next, Chairman Dillard introduced Mr. Tim Wooldridge, Director of Outreach, Arkansas Development Finance Authority (ADFA). Mr. Wooldridge spoke to the attendees concerning the opportunities at ADFA.

The next item on the agenda was the presentation by Arkansas Economic Development Institute (AEDI) for the updated Comprehensive Economic Development Strategy (CEDS). AEDI was represented by April Campbell and David Rasmussen. They recognized the CEDS committee members for all their help with the CEDS update process. They also presented the web version of the report and provided the address for all to view it online at any time – http://nwaedd-ceds-youraedi.com. A motion to approve Resolution No. 3082 authorizing the submission of the District’s Updated Five Year Comprehensive Economic Development Strategy (CEDS) to the Economic Development Administration, U.S. Department of Commerce was made by Mr. Bill Witty and seconded by Mr. Steve Clark. The motion passed unanimously. Mr. Willis thanked CEDS Committee Chairman Mayor Jackie Crabtree, the members and the staff of AEDI and the District for all the effort and dedication toward the completed CEDS.

The next item of business was the Executive Director’s report. Mr. Willis discussed the financial statements as well as the pending retirements of several long-serving staff members. He introduced Catherine Baker as the replacement for Jay Stallard in the grants department. He also discussed the recent monitoring visit or audit from ADWS of the Workforce program. The District’s response has been submitted to ADWS awaiting a final report. There were no significant findings and matters of concern have been addressed. Once the final report has been received it will be provided to the board for its review.

There being no other business, the meeting adjourned at 12:27 p.m. on a motion by Judge Campbell and seconded by Mr. Woodie Methvin. The motion carried unanimously.

[Signature]
Chairman

[Signature]
Secretary

Date: 1/24/19

Date: 1/24/19