

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD

Wednesday, March 7, 2018, 11:00 a.m.
Arkansas Workforce Center at Harrison, Harrison, AR

Agenda

Call to Order.....	John Dyess, Chair
Staff Report	Janie Wheeler, Workforce Administrator
Agenda Item 1 – Action Executive Committee Report January 10, 2018 Meeting	2
Agenda Item 2 – Action Exceed Room Rate at NAWB Conference	3
Agenda Item 3 – Action Policies.....	4
Action Item 4 – Action One Stop Operator Update Report.....	7
Agenda Item 5 – Action Consent Agenda	11
• Minutes of December 6, 2017 LWDB meeting	
• Eligible Training Provider Programs	
Agenda Item 8 • Thinking and Working Strategically	
Announcements/Other Business	
Adjourn	

Mark your calendars for these upcoming meeting dates:

- National Association of Workforce Boards Forum 2018 March 24-27, 2018
- Wednesday, June 6, 2018
- Wednesday, September 5, 2018
- Wednesday, December 5, 2018

The Executive Committee met via email ballot January 10, 2018 to vote on the recommendation to hire Kathleen Dorn as Assistant Workforce Director. Chairman John Dyess reported that the Committee had approved the hiring Kathleen Dorn as Assistant Workforce Director.

Her employer of record is the Northwest Arkansas Economic Development District. Ms. Dorn's employment started January 16, 2018.

Janie Wheeler

From: Janie Wheeler <jwheeler@nwaedd.org>
Sent: Wednesday, January 10, 2018 7:40 AM
To: John Dyess; raparker@cox.net; Bo Phillips; Patty Methvin
Cc: Joe Willis; Janie Wheeler
Subject: Executive committee meeting and ballot

Chairman John Dyess has called an Executive Committee meeting to be held via email today, January 10, 2018 in order for the Committee to vote on the recommendation to hire an Assistant Workforce Director. The career opportunity was posted in Arkansas Job Link, on the Northwest Arkansas Economic Development District website, circulated to existing NWAEDD staff and by other means.

After consideration of several resumes and an interview of the best qualified candidate it is the recommendation to hire Kathleen Wood Dorn to this position. Please respond to this email with your affirmation or declination of this action.

_____ I approve the hiring of Kathleen Wood Dorn as Assistant Workforce Director.

_____ I disapprove the hiring of Kathleen Wood Dorn as Assistant Workforce Director.

Thanks and if you have questions please call my cell phone as I am travelling to Little Rock for two days of meetings. Please complete as soon as possible.

Janie Wheeler
Workforce Board Director
NWAEDD
PO Box 190
818 Highway 62-65-412 N
Harrison, AR 72602-0190
Office 870-741-6873

National Association of Workforce Boards
Forum 2018 Conference
March 24-27, 2018
Washington, D.C.

Northwest Arkansas Workforce Development Board members who will represent the Local Board at the National Association of Workforce Boards Forum 2018 Conference in Washington, D.C. March 24 through March 27, 2018 are John 'Bo' Phillips and Ross Parker.

The current maximum Federal Room rate is \$253 per night plus tax. The room rate is \$301 per night plus tax at the Washington Hilton Hotel, the conference location.

Local Workforce Development Board approval is required to exceed the federal lodging per diem rate.

Policies/Guidelines for Consideration

Northwest Arkansas Workforce Development Board Grievance/Complaint Procedures

The following appeal procedures apply to all grievances or complaints.

- All grievances must be filed with the Northwest Arkansas Workforce Development Board (NWAADB) within one (1) year of the occurrence.
- Grievances or complaints should be filed in writing to the Chairman of the NWAADB.
- Complaint's statement must include the following:
 1. The full name, address and telephone number of the person making the complaint.
 2. The full name and address of the person or entity against whom the complaint is made.
 3. A clear concise statement of the facts, including the important dates, constituting the alleged violation.
 4. The provisions of the Workforce Innovation & Opportunity Act (WIOA), Arkansas Law, regulations, a grant, or other agreement under WIOA Title I believed to have been violated.
 5. A statement disclosing whether proceedings involving the subject of the request, have been commenced or concluded before any federal, state, or local authority and if so, the date of the commencement or conclusion and the name and address of the authority.
- The Chairperson of the NWAADB, or his/her designee, upon receipt will:
 1. Acknowledge the receipt of the grievance or complaint to all parties by certified mail, return receipt requested. The acknowledgement of the receipt will:
 - Outline the steps to be taken to resolve the matter.
 - Notify all parties of the right to request a hearing.
 - Advise of attempt to reach an informal resolution.
 - Notify the Arkansas Workforce Development Board of the filing of the complaint.
 2. Will review the grievance or complaint then send it before the Executive Committee, of the NWAADB for investigation within 45 days of receipt.
- The Executive Committee will review the complaint and any supporting information or documentation and issue a written decision within 45 days. If requested, a hearing will be completed within those 45 days.

The following procedures will apply to a hearing:

- The hearing will be informal. Technical rules of evidence will not apply.
- Hearsay evidence will be admissible at the discretion of the hearing examiner (normally the Executive Committee Chairperson).
- Hearings will be held at a time and place determined by the Executive Committee Chairperson in agreement with the NWAADB, after reasonable written notice has been sent to the parties and the witnesses.
- The party requesting the hearing will have the burden of establishing the

- facts and entitlement to the relief requested.
 - Either party may be represented by an attorney or other representative.
 - Either party may bring witnesses and documentary evidence.
 - The Respondent will cooperate by making available any person under their control or employee to testify, if these persons are requested to testify by the complainant and to release requested documents relevant to the issue after the requesting party has established that such testimony/ documentation is relative and not cumulative.
 - Either party or representative will have the opportunity to question any witness.
 - A verbatim record or tape recording may be made of the proceeding.
 - The Executive Committee Chairperson or his/her designee will make a written decision after consultation with the NAWADB.
- If a hearing is not requested, the Executive Committee Chairperson or his/her designee will conduct an administrative fact finding investigation, with the collaboration of the NAWADB. The investigation will include:
 1. Opportunities for all parties to submit an in-depth position statement, including documentary supportive data and/or records.
 2. Access to and review of appropriate official records.
 3. Interview of principle parties and opportunity for all parties to offer rebuttal to information received.
 4. A written decision will be sent, by certified mail, return receipt requested and will contain the following:
 - A statement assuring all steps, included in the grievance/complaint procedures, have been adhered to,
 - Issues being decided,
 - Statement of facts,
 - Reason for decision,
 - Remedies to be offered, if appropriate,
 - Summary, and
 - Advisement of the right to appeal the decision.
- A decision by the NAWADB may be appealed to the Arkansas State Workforce Development Board. If the complaint is not resolved within the 45 days, by the NAWADB, it will be referred to the Arkansas Workforce Development Board Equal Opportunity Manager for resolution.

All appeals must be sent by certified mail, return receipt request, to the address below.

Executive Director
Arkansas Workforce Development Board
P.O. Box 2981
Little Rock, AR 72203-2981

Title I Program Grievance and Complaint Procedure

This procedure is to be used for non-Equal Opportunity (EO) issues. If a customer has an EO issue they should be directed to put their complaint in writing to the, EO Officer for WIOA Title I.

The procedure is as follows:

When a WIOA Title I Customer has a non-EO complaint that cannot be resolved by the Staff then they should do the following:

1. The Participant should give the Office Supervisor a written memo stating their complaint including their name and phone number.
2. Within 5 working days the Supervisor will contact the Participant to talk with them and schedule an appointment for a meeting.
3. Within 5 working days after talking with the Participant, the Supervisor will give the Participant a written response to the complaint and include in the response the next step they should take if they are still not satisfied with the response.
4. The next step would be for them to request to have their complaint heard by the NWAEDD, Executive Director. After he/she receives the request they have 5 working days to contact the Participant to talk with them and schedule an appointment for them to come in, if the Participant so desires.
5. Within 5 working days after talking with the Participant, the Executive Director will give a written response to the complaint and include in the response the next step they should take if they are still not satisfied with the response.
6. If the customer so desires they will be referred to the LWDB staff for guidance on their complaint procedures.

Co-enrollment and Co-funding

WIOA Title 1-B Adult, Dislocated Worker, and Youth participants should be referred to and co-enrolled (or co-funded) with these services and other available services as appropriate. In addition local boards must ensure that services are not duplicated for individuals in multiple programs.

The NWAEDD encourages staff to co-enroll participants with other programs to maximum the use of WIOA Title I funds, when such enrollment is beneficial to the success of the participants. Career Advisors will coordinate and communicate with other agencies to ensure there is no duplication of services.

Policy for Setting Policies and Procedures

The Northwest Workforce Development Board has approved Policies and Guidelines for the Northwest Arkansas Workforce Area's Workforce Innovation and Opportunity Act as required by the federal and State laws and regulations at the Board's quarterly meetings. Occasionally we have a need to develop a policy or procedure that had not previously been considered.

Staff requests the following be adopted by the Board to expedite the process:

- Board staff, in consultation with subject matter experts such as program and financial staff, develop and utilize an interim policy that will be presented to the Board for approval at the next meeting for approval;
- For program operation processes and procedures, develop the necessary information/document(s) needed and implement. These would not need Board approval at the next meeting.

All Offices					Calendar 2017												
WIOA Resource Center										WIOA	DWS						
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIOA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts
January	1,904	323	145	33	1,139	402	13	20	445	623	1,975	148	3,164	41	31	149	9
February	1,376	236	115	31	869	314	51	38	277	547	1,425	160	2,086	48	42	103	75
March	1,541	198	109	46	905	206	18	44	307	765	1,623	156	2,508	63	29	79	24
April	1,425	206	84	11	935	102	7	21	209	585	1,388	151	2,067	85	32	109	14
May	1,359	168	72	26	816	133	8	21	308	562	995	141	2,114	91	27	70	21
June	1,217	197	91	20	824	133	6	45	179	469	1,629	183	2,063	111	23	279	17
July	1,297	148	105	24	758	104	10	40	272	572	2,072	187	2,231	82	21	189	14
August	1,295	158	83	11	758	176	7	64	265	710	1,288	157	1,930	86	12	146	12
September	1,019	153	75	3	528	123	8	47	273	642	1,048	106	1,722	79	27	171	20
October	995	131	57	7	580	81	9	29	241	613	805	128	1,892	55	22	130	8
November	765	100	47	2	446	94	2	60	191	535	1,013	91	2,020	21	18	92	11
December	688	56	24	19	330	35	3	1	174	453	891	55	2,459	34	18	132	5
Total	14,881	2,074	1,007	233	8,888	1,903	142	430	3,141	7,076	16,152	1,663	26,256	796	302	1,649	230

Harrison					Calendar 2017												
WIOA Resource Center										WIOA	DWS						
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIOA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts
January	203	12	16		49	14			122	183	362	27	464	3	5	135	7
February	127	6	8		50	11	2		57	124	231	29	270	1		70	3
March	158	15	13		57	21			66	150	225	36	230			56	18
April	106	13	12		35	5			51	138	294	33	286		6	83	9
May	165	11	16	1	43	9			96	147	198	18	179			49	8
June	111	8	11	3	46	14			36	112	775	31	149			259	
July	142	10	8		46	13			74	159	1,295	40	277	2		175	
August	134	6	4		45	16			72	126	378	1	218	2	1	81	
September	98								98	108	360	8	327			82	
October	103								103	94	265	22	278		1	86	
November	59								59	53	342	12	266			79	
December	59								59	77	520		350			127	
Total	1,465	81	88	4	371	103	2	-	893	1,471	5,245	257	3,294	8	13	1,282	45

Mtn. Home					Calendar 2017													
WIOA Resource Center										WIOA	DWS							
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIOA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts	
January	212	46	24	3	63	40	5	1	24	127	711	19	570	22	13	2	2	
February	168	47	20	10	53	17			22	92	549	24	414	28	27	7	1	
March	164	49	18	7	38	18	2		22	123	636	23	459	16	18	5	1	
April	126	35	13	4	30	14	-		16	114	424	27	320	14	20	14	3	
May	118	28	10	4	28	8	-		8	110	221	35	227	19	18	7	8	
June	104	23	21	2	23	9	-		17	127	266	32	271	18	14	5	13	
July	112	28	23	-	14	10	-		28	131	194	26	267	19	16	10	8	
August	194	23	19	1	41	12		1	68	152	344	18	268	8	7	35	8	
September	134	33	11	1	32	26			44	165	264	16	215	19	15	76	12	
October	114	21	9		41	11			44	101	194	16	201	16	15	37	2	
November	111	23	10	2	37	5			33	96	255	16	223	16	15	4	8	
December	8	1			1				1	19	56	5	67	6	3	2		
Total	1,565	357	178	34	401	170	7	2	327	1,357	4,114	257	3,502	201	181	204	66	

Fayetteville					Calendar 2017													
WIOA Resource Center										WIOA	DWS							
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIOA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts	
January	519	153	55		335	259	4	6	138	162	535	12	813					
February	448	122	49	9	298	191	38	2	120	156	389	18	492	4		14	64	
March	490	54	39	2	315	74	6	6	91	242	424	24	645					
April	505	89	27	1	365	52	4	4	58	148	358	59	525	-	-	-	-	
May	369	75	30	8	229	64	6	14	105	205	348	49	762	-	-	7	-	
June	244	123	36	9	162	49	1	12	37	194	307	68	639			11		
July	284	70	37	17	145	44	1	9	47	259	328	60	618			1		
August	235	65	29	8	118	34	2	8	45	325	273	83	483	11		26		
September	164	67	36	2	90	34	4	1	8	231	229	45	287	13		9		
October	79	49	12	5	23	12	1			235	106	61	468	16		4		
November	42	22	13		7	1	1		1	210	226	45	578	1				
December	38	21	12	2	2	6				186	189	24	632					
Total	3,417	910	375	63	2,089	820	68	62	650	2,553	3,712	548	6,942	45	-	72	64	

Rogers										Calendar 2017							
WIOA Resource Center										WIOA	DWS						
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIOA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts
January	548	48	9	5	457	37	4		49	12	248	84	1,020	16	13	5	
February	358	30	2	3	303	26	6		16	74	149	89	742	14	15	9	7
March	361	39	4	4	295	31	7	2	14	115	220	71	979	47	11	16	5
April	411	47	13	1	351	16	1	1	14	84	217	32	805	71	6	11	2
May	463	33	15	10	381	32	1		30	92	192	39	753	72	9	7	5
June	479	27	10	1	426	30	5		15	7	216	52	815	92	9	4	4
July	465	23	15	3	397	22	7		41	6	194	61	861	61	5	3	6
August	437	42	8		385	31	3		15	10	180	55	772	65	4	4	4
September	288	41	8		228	17	3	2	16	4	99	35	715	44	12	4	6
October	410	37	13		346	19	4		17	53	172	29	709	23	6	3	6
November	305	34	8		233	25	1	1	23	93	98	18	685	4	3	9	3
December	324	25	6	17	266	17	2		23	62	126	26	1,108	28	15	3	5
Total	4,849	426	111	44	4,068	303	44	6	273	612	2,111	591	9,964	537	108	78	53

Siloam Springs										Calendar 2017							
WIOA Resource Center										WIOA	DWS						
Month	Resource Room Visits	Copier/ Printer	Fax	Phone	Job Search	Resume Prep	Assess-ments	Tutorials	Other	WIOA	Job Service	TANF	UI	Key Train Assess. Completed	Work Keys/ CRCs Completed	cTORQ	Employer Contacts
January	422	64	41	25	235	52		13	112	139	119	6	297			7	
February	275	31	36	9	165	69	5	36	62	101	107		168	1		3	
March	368	41	35	33	200	62	3	36	114	135	118	2	195			2	
April	277	22	19	5	154	15	2	16	70	101	95	-	131			1	
May	244	21	1	3	135	20	1	7	69	8	36	-	193				
June	279	16	13	5	167	31	-	33	74	29	65	-	189	1			
July	294	17	22	4	156	15	2	31	82	17	61		208				
August	295	22	23	2	169	83	2	55	65	97	113		189				
September	335	12	20		178	46	1	44	107	134	96	2	178	3			2
October	289	24	23	2	170	39	4	29	77	130	68		236				
November	248	21	16		169	63		59	75	83	92		268				
December	259	9	6		61	12	1	1	91	109			302				
Total	3,585	300	255	88	1,959	507	21	360	998	1,083	970	10	2,554	5	-	13	2

WIOA Title 1 CUSTOMER REPORT as of January 31, 2018

All Offices	Active	Follow-Up	Total
Adult	164	106	270
Dislocated Worker	44	11	55
Out-of-School Youth	80	58	138
In-School Youth	42	26	68
NEG - AR 27	0	91	91
NEG - AR 28	0	118	118
NEG - AR 29	64	7	71
Total	394	417	811
Harrison Office	Active	Follow-Up	Total
Adult	46	33	79
Dislocated Worker	7	0	7
Out-of-School Youth	29	35	64
In-School Youth	17	15	32
NEG - AR 27	0	43	43
NEG - AR 28	0	83	83
NEG - AR 29	36	4	40
Total	135	213	348
Mountain Home Office	Active	Follow-Up	Total
Adult	48	28	76
Dislocated Worker	10	3	13
Out-of-School Youth	9	6	15
In-School Youth	8	5	13
NEG - AR 27	0	39	39
NEG - AR 28	0	24	24
NEG - AR 29	14	2	16
Total	89	107	196
Rogers Office	Active	Follow-Up	Total
Adult	6	4	10
Dislocated Worker	11	5	16
Out-of-School Youth	5	4	9
In-School Youth	3	0	3
NEG - AR 27	0	0	0
NEG - AR 28	0	0	0
NEG - AR 29	3	0	3
Total	28	13	41
Fayetteville Office	Active	Follow-Up	Total
Adult	47	31	78
Dislocated Worker	7	3	10
Out-of-School Youth	26	8	34
In-School Youth	10	5	15
NEG - AR 27	0	9	9
NEG - AR 28	0	8	8
NEG - AR 29	8	1	9
Total	98	65	163
Siloam Springs Office	Active	Follow-Up	Total
Adult	17	10	27
Dislocated Worker	9	0	9
Out-of-School Youth	11	5	16
In-School Youth	4	1	5
NEG - AR 27	0	0	0
NEG - AR 28	0	3	3
NEG - AR 29	3	0	3
Total	44	19	63

NORTHWEST ARKANSAS LOCAL WORKFORCE DEVELOPMENT BOARD
Minutes of Meeting December 6, 2017

A meeting of the Northwest Arkansas Local Workforce Development Board (LWDB) was held Wednesday, December 6, 2017, at Arkansas Workforce Center at Harrison, 818 Highway 62-65-412 North, Harrison, AR at 11:00 A.M.

Board Members present were:

MR. BEN ALDAMA, NWACC ADULT ED
MR. DAVID BELL, DAVID BELL, LLC.
MS. SARAH BROZYNSKI, BAXTER REGIONAL MEDICAL
MR. JOHN DYESS, ALTRONIC RESEARCH, INC.
MR. WALTER HINOJOSA, NWA LABOR COUNCIL
MS. AMY JONES, ARKANSAS REHABILITATION SERVICES
MS. PATTY METHVIN, HARRISON REGIONAL CHAMBER OF COMMERCE
MR. CLINT MORRIS, LOCAL 155 PLUMBERS AND PIPEFITTERS
MR. ROSS PARKER, PARKER FARMS AND RENTALS
MS. BILLIE REED, OUR COOPERATIVE
MR. KELLEY SHARP, UNIVERSITY OF ARKANSAS FAYETTEVILLE
MR. RICKY TOMPKINS, NWACC
MR. KEITH VIRE, ARKANSAS SUPPORT NETWORK

Board members not present, but represented by proxy were:

MS. JANA KINDALL, AR DEPARTMENT OF WORKFORCE SERVICES – proxy Aaron Johnson
MR. ALEX MARTINEZ, THE JOB GUIDE -- proxy Ben Aldama

Board Members absent were:

MR. STEVE CLARK, FAYETTEVILLE CHAMBER OF COMMERCE
MR. RICH DAVIS, BLACK HILLS ENERGY
MS. CAROLYN JACKSON, DHS SERVICES FOR THE BLIND
MR. BO PHILLIPS, TIERPOINT COMMUNICATIONS

Others present were:

Mr. Stetson Painter, Congressman Rick Crawford
Mr. Elijah Snow, Senator John Boozman
Mr. Joe Willis, NWAEDD
Mr. Jeremy Ragland, NWAEDD
Mr. Taff Grice, NWAEDD
Ms. Susan Sangren, NWAEDD
Ms. Donna Carney, NWAEDD
Mr. Eddie Treece, NWAEDD
Ms. Janie Wheeler, NWAEDD
Ms. Susan Daniel, NWAEDD
Mr. Bernardo Corcolis, ADWS Little Rock
Mr. Zane Chenault, AEDC
Mr. Joe Berry, North Arkansas College

The meeting was called to order at 11:05 A.M. by CHAIR JOHN DYESS. CHAIR DYESS welcomed the Board and guests.

Ms. Janie Wheeler provided the staff report. Ms. Wheeler discussed the continuing transition and implementation of the Workforce Innovation and Opportunity Act at the federal, state and local level. She updated the Board about the required Memorandums of Understanding with the partners being signed, Infrastructure Funding Agreements as a work in progress, monitoring reports and that Arkansas Rehabilitation Services will be moving to the Harrison Center in January. She also thanked MR. KEITH VIRE for his many years of service to the Workforce System and his upcoming retirement from Arkansas Support Network. She stated that MS. JANA KINDALL is retiring from the Arkansas Department of Workforce Services at the end of January and staff Workforce Monitor, Eddie Treece, who is retiring at the end of December.

The One Stop Operator Agreement was presented for amendment, the change being the deletion of the word "twice" as a requirement for monitoring the One Stop Operator annually. Motion made by MR. VIRE and seconded by MS. PATTY METHVIN to approve. Motion carried.

Policies/Guidelines presented for approval of the Board included Dislocated Worker Enrollment Time Limits; Verification of 'unlikely to return to work in a previous occupation' needed for Dislocated Worker Eligibility (Category A); definition of 'general announcement of a plant closing' (Category B); Dislocated Worker (Category C); Dislocated Worker Underemployed Eligibility Criteria; and follow-up services for Adults and Dislocated Workers. Motion to approve made by MS. METHVIN and seconded by MR. ROSS PARKER. Motion carried.

Request to transfer up to 75% of FY2018 Dislocated Worker Funds to the FY2018 Adult program was presented by Ms. Wheeler. She stated that at this time only a portion (\$250,000) of the 75% will be transferred; however, if needed additional funds up to 75% may be transferred as needed. Motion to approve was made by MR. RICKY TOMPKINS and seconded by MR. VIRE. Motion carried.

Ms. Wheeler presented the Program Year 2016 Annual Report for the Board's approval. Motion was made by MR. DAVID BELL and seconded by MS. BILLIE REED to approve and accept the report. Motion carried.

Ms. Susan Sangren provided the One Stop Operator Report to the Board which included work accomplished, challenges, partner data that was available, and comparison of budget versus expenditures report.

Motion to approve the Consent Agenda including the Minutes of the September 6, 2017 meeting and the Eligible Training Providers was made by MR. VIRE and seconded by MR. KELLEY SHARP. Motion carried.

Thinking and working strategically discussion followed with MR. VIRE requesting the Board to focus on the need for personal care and home health care aides. With the aging and individuals with disability populations growing the need is exponential in the near future. He is working on a project that works with high school individuals with disabilities and teaches them to become personal care aides. Additionally the Board discussed finding a qualified independent monitor to review our area. Cost and qualifications should be considered.

There being no further business CHAIR DYESS entertained a motion to adjourn. Motion was made by MR. BELL and seconded by MR. SHARP. Meeting was adjourned at 11:50 A.M.

Eligible Training Provider List for Approval March 7, 2018

Program Name	CIPCode	Training Level	Application Date	Certification Date
Northwest				
Arkansas State University - State University				
Special Education - Mild Disabilities (K-12 or Ele	13.1001	Baccalaureate Degree	1/3/2018 10:54:15 AM	1/3/2018 to 1/2/2019
Arkansas State University-Newport - Newport				
Commercial Driver Training	49.0205	Certificate of Proficiency	7/25/2017 10:37:00 AM	12/11/2017 to 12/10/2018
Missions Barber College - Conway				
Barber/Stylist	12.0407	Technical Certificate	1/3/2018 2:13:59 PM	1/3/2018 to 1/2/2019
Northwest Technical Institute - Springdale				
Business-Administrative Assistant	52.0401	Technical Certificate	11/3/2017 8:34:27 AM	11/27/2017 to 11/26/2018
University of Arkansas Global Campus Rogers - Rogers				
Administrative Assistant Program	52.0408	Certificate of Proficiency	2/19/2018 10:07:58 PM	2/21/2018 to 2/20/2019
University of Arkansas, Fayetteville - Fayetteville				
Social Work	44.0701	Baccalaureate Degree	10/27/2017 4:17:02 PM	11/27/2017 to 11/26/2018