

**MINUTES – PROCUREMENT TASK FORCE FOR
NORTHWEST ARKANSAS WORKFORCE DEVELOPMENT BOARD**

**ONE STOP OPERATOR AND
TITLE I YOUTH, ADULT, DISLOCATED WORKER SERVICE PROVIDER**

MEETING – May 17, 2017

TASK FORCE

Johnny Dyess, Keith Vire, Steve Percival, Ross Parker

MEETING NOTES

The task force met in person with the consultant to review the one proposal received. It was determined that the proposal was in compliance with the requirements.

Each section was reviewed and discussed. The task force was pleased with the proposal content. It was determined that although allocations for Title I Youth, Adult, and Dislocated Worker have not been received, the budget for the One-Stop Operator is needed to complete the required One-Stop Operator Agreement between the Workforce Board and the One-Stop Operator. The bidder will be asked to submit a budget for the One-Stop Operator function.

MEETING DECISIONS

John Dyess moved to recommend to the Executive Committee to approve Northwest Arkansas Economic Development District, Inc. as the One-Stop Operator and as the Service Provider for WIOA Title I Youth, Adult, and Dislocated Worker. Keith Vire seconded the motion. Motion passed unanimously.