

10/28/19

Northwest Arkansas One-Stop Operator Procurement

1. There are four comprehensive sites, should the percentage of time to manage each location 25% or is there an expectation of having more than one One-Stop Operator?

*There is no required amount of time to spend in each Center. It is anticipated that the Operator will have a primary office location and will travel to the other offices as deemed necessary in consultation with the Administration and/or Service Provider(s).*

2. What is the estimated travel rotation to each site per month?

*There is no required rotation. For purposes of identifying travel costs, estimate visiting each office that is not the primary location at least one time a month.*

3. Is the contractor responsible for purchasing office supplies?

*The Operator will be expected to purchase office supplies used by the Operator.*

4. Will an office/cubicle space, phone, computer be provided? We believe so, but want to check.

*Office space, a phone, and a computer will be provided.*

5. Is there a current One-Stop Operator procured in the area, or is this the first procurement for a One-Stop Operator? If so, who is the current One-Stop Operator?

*As stated in the Request for Proposals, the current One-Stop Operator is the Northwest Arkansas Economic Development District.*

6. Is the One-Stop Operator expected to manage the resource room for the comprehensive sites, or is there already someone to manage these location resource rooms?

*The roles and responsibilities of the One-Stop Operator are in the Request for Proposal on pages 8 and 9.*

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7. Is there currently a direct linkage set up for partners outside of the One-Stop at the comprehensive site locations?

*No direct linkage is set up, however, partners are engaged and coordinate workforce activities.*